

# Felton Borough

## Application for Zoning Permit, Building Permit & Stormwater Management Permit

This application is for **ALL** proposed projects in Felton Borough

Applicant Section <i>(Please print)</i>		
Property Owner:	Phone #:	
Applicant Name:	Phone#:	
Site Address:	Parcel #:	
City:	Zip Code:	
Email Address:	Flood Zone <i>(if so what designation):</i>	
Principal Contractor:	Contact Person:	Phone #:
Address:	Liability Company & Policy #	Expiration date
Email Address:	Contractor Registration #:	Fax:

**Project Description** (Please provide information regarding size, type, distance from property lines and existing site features, etc. Attach manufacturer's sheets or other information related to the proposed development):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Estimated Start Date:** \_\_\_/\_\_\_/\_\_\_      **Estimated Cost of Construction:** \_\_\_\_\_

**Improvement Type:**  New    Addition    Alteration    Repair / Replacement    Other

**Proposed Structure:** Width \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_

**Trades:**  Building    Electrical Work    Plumbing Work    Mechanical Work (HVAC)

### ZONING:

*In accordance with the Zoning Ordinance of Felton Borough dated June 4, 2024 we / I do hereby apply for a Use Permit for the following property.*

**Property Address:** \_\_\_\_\_

**The building is:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Other \_\_\_\_\_

**The Property is Zoned:** \_\_\_\_\_

**The Requested Use:** \_\_\_\_\_

**Permit Number:** \_\_\_\_\_

**Date of Issue:** \_\_\_\_\_

**Issued by Zoning Officer:** \_\_\_\_\_

## Stormwater Management

*This Application shall include and be signed by all titled owners of the property. If you, as a property owner are planning to construct any type of structure or improvement to your property (patio, driveway, etc) that will impact the stormwater runoff leaving your property, then you must comply with the Felton Borough Stormwater Ordinance No. 2016-1. Completion of this form will allow the staff to guide you through the associated regulations.*

**PLEASE NOTE:** This section of the application will be reviewed by Felton Borough's engineer Byron Trout of Gordon Brown & Associates. You will be billed directly from Gordon Brown for the review and any required inspections.

### Impervious Coverage Worksheet

**Directions:** Complete this section after taking accurate measurements of all existing impervious surfaces. All dimensions should be consistent with the attached site plan. If this worksheet is not completed or if information is left off, the Zoning Officer may deny the application.

**Total Lot Area:** \_\_\_\_\_ Acres / \_\_\_\_\_ Sq Ft. (1 acre = 43,560 sf) *Lot size can be found on deed or tax assessment paperwork. Multiply the number of acres by 43,560 to obtain the total square feet (sf) of the lot.*

**Existing Impervious Areas:**

	<u>Dimensions</u>	<u>Square Feet</u>
1. House	_____ ft x _____ ft = _____	
2. Attached Garage	_____ ft x _____ ft = _____	
3. Attached Deck	_____ ft x _____ ft = _____	
4. Driveway (including stone)	_____ ft x _____ ft = _____	
5. Sidewalk / Patio	_____ ft x _____ ft = _____	
6. Detached Garages	_____ ft x _____ ft = _____	
7. Shed(s) or other accessory buildings	_____ ft x _____ ft = _____	
8. Pool (including surround concrete deck)	_____ ft x _____ ft = _____	
9. Barn(s)	_____ ft x _____ ft = _____	
10. Other	_____ ft x _____ ft = _____	

11. Total Existing Impervious Area (add lines 1 – 10) \_\_\_\_\_ sf

12. Total % of Existing Impervious Area (line 11 divided by Total Lot Area, then multiply by 100) \_\_\_\_\_

**Proposed Impervious Area:**

	<u>Dimensions</u>	<u>Square Feet</u>
13. _____	_____ ft x _____ ft = _____	
14. _____	_____ ft x _____ ft = _____	
15. _____	_____ ft x _____ ft = _____	
16. Total Proposed Impervious Area (add lines 13-15)		_____ sf
17. Total Impervious Coverage in sf – existing & proposed (add lines 16 & 11)		_____ sf
18. Total % Impervious Coverage (line 17 divided by <u>Total Lot Area</u> , then multiply by 100)		_____ sf
19. Removal of any existing impervious area	_____ ft x _____ ft = _____ sq. _____ ft x _____ ft = _____ sq.	



**Owner Certification**

By signing this Application, I certify that the Application and all accompanying documentation are true and correct. This Application is being made to induce official action on the part of the Borough and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities. I hereby authorize the designated Felton Borough Official to investigate, inspect, and examine the property set forth herein, including land and structures, to determine compliance with the Felton Borough Zoning Ordinance and to determine the accuracy of the statement contained herein. The issuance of a Zoning Permit is based upon the facts stated and representations made in this application. A Zoning Permit may be revoked if use and or structure for which it has been issued violate any applicable Borough, County, State or Federal law or regulation, including but not limited to the Felton Borough Zoning Ordinance. This Permit may also be revoked if it has been issued in error or if issuance was made on misrepresentations or errors contained in the Application or otherwise made by the property owner.

**The property Owner bears all responsibility for ensuring compliance with all applicable Borough, County, State and Federal law and regulations. Owner assumes all responsibility for the establishment of official property lines, right of way lines, easements, and property corners prior to design and construction. Approval may be revoked in the future if it is determined that information provided of these facts was misrepresented.**

I am aware that I cannot commence excavation or construction until a Zoning Permit has been issued by the Felton Borough Zoning Officer. I am aware that I cannot use the property or change the use of the property herein until I have applied for and received a Zoning Permit for such proposed use I am aware I cannot move any personal belongings into the property prior to the issuance of an Occupancy Permit.

**Property Owner Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Fees:**

<b>Zoning:</b>	_____	<b>Paid:</b> _____
<b>Stormwater Management:</b>	<i>Billed directly to property owner by Gordon Brown &amp; Associates</i>	
<b>CCIS (Building Permit):</b>	_____	<b>Paid:</b> _____
<b>Admin Fee for Building Permit:</b>	_____	<b>Paid:</b> _____
<b>Other:</b>	_____	<b>Paid:</b> _____