

**Felton Borough, York County ~ Council Meeting**  
**Monday, August 3, 2020**

**Meeting Day and Time:** Monday, July 6, 2020 at the Felton Borough Office located at 88 Main Street Felton, PA 17322.

**Council Members Present:** Garland Martin, Mary Lader, James Vergos, John Trout, Ron Nickey, Sue Golden and Mayor Bryan McManus

**Council Members Absent:** Sherry Arnold

**Others present:** Tyler Burkins of Alliance Fire and Rescue, Zack Klock of 61 High Street and Joy Flinchbaugh Borough Secretary,

Gary Martin opened the meeting at 6:30 pm.

**Approval of Minutes:** A motion to approve the July 6th council meeting minutes was made by Ron and 2<sup>nd</sup> by Sue. The motion passed without opposition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following additions: GF: South Penn Code \$554.00, Farhart Excavating \$43,415 and State Fund: Met-Ed Street Lights \$596.16 was made by Mary and 2<sup>nd</sup> by James. The motion passed without opposition.

**Public Comment: Zack Klock** was present to find out any update on public water. The council spoke with Zack and decided that the next step is to schedule a public meeting with York Water Company to have the residents come to for questions and concerns they may have. The council decided to hold the meeting on Monday, September 28<sup>th</sup> 6:30 pm at the Felton Fire Hall. Joy will check with Jeff on the logistics of having a public meeting during the current Covid-19 restrictions. Joy mentioned that she is in the process of getting quotes from 3 plumbers to do a water connection here at the borough office in order to get an idea of what it would cost for the borough residents to connect. Joy will also look into any available grants that the borough could apply for to cover the cost of connections.

**Called to be on the Agenda:** No one called to be on the agenda.

**Solicitor:** Memo

- **Chicken Ordinance - Ordinance No. 2020-02**, Allowing Residents of the Borough to Keep No More than 4 Female Chickens Per 1/4 Acre of Land, Imposing Certain Requirements for Keeping Said Chickens and Imposing Penalties for Violations of Such Regulations. The Ordinance was advertised so that it may be adopted at the August or September Borough Council meeting. The council was provided with a copy of the ordinance. A motion to adopt Ordinance 2020-02 was made by Mary and 2<sup>nd</sup> by Sue. The motion passed without opposition.
- **121 High Street, Leedale Reed** – CGA is ready to assist upon request.
- **Public Water Service** – Jeff has been assisting with the review of survey results, water studies and information from York Water regarding the supply of public water to the Borough. He remains ready to help Council proceed as it desires.
- **Collection Report** – the council reviewed the report. There is no action to be taken on any accounts this month. There were a few liens filed for delinquent 2019 refuse fees.

**Engineer**

- **Charles Street DGLVR** is nearly completion. They have almost completed the stormwater work and will be starting on the road at the intersection of Station Lane and Charles Street and then repaving.
- **Act 537 Special Study** from Sale of the Sewer will be completed this week.
- **Church Lane - DGLVR** – surveyors were to go out last Friday but were unable to because of the rain. They are now scheduled for Tuesday.

**Code Enforcement**

- **25 Main Street** – was posted as inhabitable until improvements are made. It looks as though some improvements are being made so a building permit application was sent but has not been returned yet. It does not look like anyone is living there right now.
- **64 Main Street** – citation filed and a hearing has been scheduled for September 9<sup>th</sup> in regards to the porch collapsing.

### Old Business:

- **Adopt Chicken Ordinance** – adopted earlier.
- **Public Water – next steps?** Was discussed earlier in the meeting.
- **Christmas Decorations from Crossroads borough** – James picked up the decorations from Crossroads and they are now in the shed. We will have to wait to get the hardware from them when they install their new ones this year. James will let us know when we have them.
- **Stuber Quote for roof over back steps** – in response to last month's meeting. Daniel Stuber provided a quote to do a roof over the back steps to keep the door from rotting again. The price to do a 5 x 6' roof over the back door with a corrugated metal roof is \$2252. A motion to approve the price and to have the roof installed was made by James and 2<sup>nd</sup> by Ron. The motion passed without opposition.

### New Business:

- **Ambulance Report** – there were no calls in the borough in June or July.
- **PennDOT Plans for Route 2079 (Red Lion Road) Bridge Replacement letter** – provided to the council for information.
- **Springfield Twp Fire Police request** – Fire Police Assistance has been requested for their Sept 7<sup>th</sup> Car Cruise. A motion to approve the request was made by Sue and 2<sup>nd</sup> by Mary. The motion passed without opposition.
- **Trees at Water Street and Church Ave Bridge** – York Water Company contacted the office about the overgrowth of trees at the Water Street Bridge. Joy asked Ray Krzywulak who has done our trees in the past to take a look at Water St and Church Ave bridge and he gave the following prices:
  - Church St Bridge: Trim back all the overhanging limbs along both side of road on bridge area \$215 and WATER St. Bridge: Trim back all overhanging limbs along both sides of road along bridge area \$385 for a Total Cost of \$600. All cleanup is included and all woodchips and wood removed. A motion to have Ray Krzywulak complete the tree trimming at both bridges was made by Mary and 2<sup>nd</sup> by Sue. The motion passed without opposition.
- **Copier lease** – the current lease on our copier is up this month. Doceo has provided a price on a new copier and lease. The details are as follows:
  - Current Average Spend - \$80.26/month which includes Lease payment of \$58/month and the Annual Maintenance Agreement - \$267.07/year or \$22.26/month. A new copier would be a Lexmark xm3250 B&W Copy/Print/Scan/Fax System with an operating Speed of 50 pages per minute (B&W) DUAL scan document feeder – copies and scans 2-sided documents with one single pass Network Scanning comes with this system, this unit “scans” in black and white, AND color. Network Printing and Copying come with this system Faxing comes with this system (1) x 550 sheet paper drawer (up to 8.5" x 11") (1) x 100 sheet bypass tray (adjustable up to 8.5" x 14" paper, and heavier paper stocks).
    1. The DOCEO 36 Month Payment Program: \$81.25/month (tax exempt)
    2. The DOCEO 48 Month Payment Program: \$72.00/month (tax exempt)
    3. The DOCEO 60 Month Payment Program: \$65.00/month (tax exempt)A motion to approve the 60 month / 5 year payment program with Doceo was made by Ron and 2<sup>nd</sup> by Mary. The motion passed without opposition.
- **Resolution for Act 537 Plan** – Byron provided a resolution accepting the Act 537 Special Study. The council does not have to adopt until the study is completed. The council decided to hold off until it is completed.
- **Letter from Fire Company for WC Insurance** – a letter from the Alliance Fire and Rescue was received today in regards to what the borough's portion of their Worker's Compensation Policy is. The borough amount comes to \$1,070.19. Joy sent Dick Sterner an email pointing out that the borough did give \$1500 extra this year to help cover the WC policy. He thanked the borough for that amount and said the overage would go towards the rest of the policy.

### Comments from Council - none

### Secretary:

- **Office closed Monday, Sept 14th – Friday, Sept 18th.** Daniel Stuber will do the door replacement and roof construction this week.

**Adjournment:** A motion to adjourn at 7:16 pm was made by Mary and 2<sup>nd</sup> by Ron. The motion passed without opposition.

*Secretary - Joy Flinchbaugh*