Felton Borough, York County ~ Council Meeting
Monday, September 21, 2026

Meeting Date and Time: Monday, September 21, 2026 at 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.
Council Members present: Gary Martin, Sherry Arnold, James Vergos, John Trout, Dan Green, Jordan Keeny, and Mayor Bryan McManus
Council Members Absent: Zac Klock
Other present: Lori Allen, Anne Shambaugh of Penn Waste, Vera Kywa, Krista Green, Katie Klatko, and Joy Flinchbaugh Borough Secretary.
Opening: Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 PM.

Public Comment: None
Approval of Minutes: A motion to approve the August 10th council meeting minutes was made by James Vergos and 2nd John Trout. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report was made by James Vergos and 2nd by Sherry Arnold. The motion passed without opposition.

Called to be on the agenda: No one called to be on the agenda.

Police: North Hopewell Police – Chief Tim Quiann

- Chief Tim reviewed the August report which is as follows: There were 11 contacts in the Borough of which 5 were calls for service and 6 traffic stops resulting in 3 traffic citations, 2 written warnings and 1 verbal warning.
- Chief Tim informed the Council that a collaboration of Wellspan and District Attorneys office now has a co responder that can come to calls that involve any mental health issues.
- Our current contract ends the end of the year and Chief Tim provided 2, 2-year contracts for the Council to review. One is for 30 hours of service a month as we currently have and the other is for 35 hours of service. There is a slight increase in the hourly rate to $75.00.

Solicitor – Jeff Rehmeyer of CGA Law Firm Memo

- **Refuse Bids** - The Borough received Bid Proposals on August 10. Upon review, Borough Council is set to award the Bid at the September meeting. Upon direction from Council, we will prepare the contract. Joy had put a post out on Facebook and sent emails to Borough residents to get their feedback on changing the garbage collection to only 1 time per week. There was a total of 70 responses of which 7 choose 2 times per week, 59 chose 1 time per week and 4 were neutral. The Council discussed the costs differences and the possibility of having garbage become an issue in the Borough if we were to only have 1 collection per week. After much discussion on the issue a motion was made by Gary Martin and 2nd by Dan Green to contract with Penn Waste for 2 collections per week beginning in January 2027 for 3 years with 2 possible year extensions. James Vergos opposed. Sherry Arnold, Jordan Keeny and John Trout agreed. The motion carried with a vote of 5 to 1.
- **Resolution No. 2026-08, Establishing Parameters for the Retention of Borough Records and Procedures Regarding Video Surveillance Footage -** Per the Secretary's request, we finalized the Resolution for adoption. The Resolution was provided to the Secretary via e-mail for adoption at the September meeting. A motion to adopt Resolution 2026-08 was made by James Vergos and 2nd by Sherry Arnold. The motion passed without opposition.

- **JVI Group** – JVI accepted the change order amount. The Borough should process the change order to provide payment and use the balance of the grant funding. A motion to pay JVI the agreed upon amount of $20,954.70 was made by James Vergos and 2nd by Sherry Arnold. The motion passed without opposition. Joy will get the check to them ASAP so we can submit for our final reimbursement by September 30th.
- **Baseball Field -** CGA updated the Baseball Field Use Agreement with Felton Borough Baseball to include an updated term and provision of electricity. It was provided to the Secretary for review and approval. Joy provided the agreement to the manager of the baseball team who is also in agreement with the revised terms. A motion to adopt the revised Baseball Field Use Agreement with the Felton Team to allow for the Borough's use of the electric was made by John Trout and 2nd by Sherry Arnold. The motion passed without opposition.
- **Office of Open Records Appeal Krista Green** - The OOR issued a final determination granting the Requester's appeal requiring the Borough to provide records. We assisted with review and provision of documents to the Requester. Joy provided the information to Krista Green on Monday, September 21st. Gary asked if we have proof of receipt. Joy will make contact to get that confirmation.
- **Collection Report** – the Council reviewed the collection report. There 3 accounts were paid in full this past month and no further action is being requested on the other accounts.

Alliance Fire and Rescue – Scott Gingrich

- Scott informed the council that there was a total of 68 calls in August of which 1 was in Felton Borough.
- They applied for a Local Share Grant last year and just found out they were awarded the grant. The money will be used to do infrastructure repairs at the Red Lion station. They are going to apply for another Local Share Grant this year to do infrastructure repairs at the Felton Station and they asked if the Council would adopt a Resolution in support of the application. The Council agreed to do that. Scott will provide the Resolution for the October meeting.
- Scott said he will have a presentation for the budget meeting next week.

Engineer – Byron Trout of Gordon Brown Memo

- **Charles Street water issue:** Mr. Urey asked for an update on the drainage issue at 42 Charles Street. To remind council the issue is the rear yard flooding and high springs causing drainage issues. While there is no easy fix, the solution would be to fill the low area and collect the runoff into a stormwater collection system and discharge to the existing stream or to the existing storm sewer system. The existing storm sewer inlet is too high and would not allow for gravity flow. Also, if we tie into the inlet there may be concerns downstream near the gazebo. Scott Gingirch mentioned that the water coming down off Main Street goes into the drain at his home and then comes out through the culvert on Chrales Street. The Council spoke about looking at the whole issue and what can be done. Joy will notify Byron.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – Byron talked with a contractor regarding extending the bituminous curb along the east side of Red Lion Avenue. (Approximately 20 feet) Estimated cost for material and labor is $700 to $1,000. I am also coordinating with PennDOT for a meeting to look at the drainage on the west side. A meeting is expected in the next week.
- **Maul Avenue Bridge Replacement –** Grant is being applied for through the Local Share 4 Program. **Resolution 2026-07** was presented to the Council for the Local Share Grant Submission requesting $437,837.40 for the Maul Avenue Bridge Replacement. A motion to adopt the resolution was made by Dan Green & Jordan Keeny. The motion passed without opposition. Joy asked the Council if we could add the HRG bridge inspection to the agenda. A motion to add the HRG Maul Avenue Bridge Inspection quote to the agenda was made by James

Vergos and 2nd by Sherry Arnold. The motion passed without opposition. Steve from HRG came down and looked at the Maul Avenue bridge and provided us with a replacement price to submit with the grant. They also provided a quote of $1700 to do a whole bridge inspection that we can then submit with the application. A motion to approve HRG to do a bridge inspection of Maul Avenue bridge for $1700 was made by James and 2nd by Sherry. The motion passed without opposition.

- **York Water Sewer Expansion in Felton Borough Planning Module** – Byron did talk with Carrie Wilt from DEP. At this time the York Water Company is in planning mode only and the Water Company must provide detailed information before final approval. She is also checking on whether or not an intermunicipal agreement is necessary. The Borough and Township will be required to adopt the revision to the Act 537 plan. Also, any revisions to the plant site would require a land development plan. The only way a LD plan would not be required is if all improvements are within existing structures and are just mechanical in nature.

Code Enforcement & Zoning Officer – Jeff Koons Memo

- 62/64 Main Street – withdrew citation due to compliance with turning in the building permit application.
- Rental inspections done at 297 & 134 Main Street.
- Grass and weed violation letters sent to 3 properties.

SEO – No activity in August

Floodplain Administration –

- **2 Beaver Street** – Kevin was in the office to go over some floodplain ordinance issues.

Old Business:

- **Local Share Category 4 2024 & York County Open Space Marcellus Shale Grant –** Playground parking lot – Now that the revised Baseball Agreement has been approved, Joy will let Piccone know to proceed with getting the final cameras connected and ready to go.
- NIMS back online – nothing new to report.
- Accessory Building Height – Zoning Ordinance Amendment – The Council would like to review this again at the October meeting to move forward.

New Business:

- **Ambulance report** – there was 1 call for service in August and it was handled by Red Lion Ambulance.
- **Resignation of Zac Klock** – On Thursday, August 13th Zac Klock submitted a letter of resignation from his council seat position. A motion to accept Zac's resignation was made by James and 2nd by Jordan. Sherry Arnold opposed and mentioned her disappointment in the circumstances that caused Zac to resign. The motion passed.
- **Information on Council Emails through website** – Joy provided the council will information on having council emails through our website and the cost associated with it. The Council decided not to proceed with this but to look at setting up a Gmail account for all Council and Mayor.
- **Trick or Treat Night** – The Council agreed to hold the Trick or Treat Night on Saturday, October 31st 6 – 8 PM.

- **Polling Place Lease Agreement with York County** – A motion to approve the Polling Place Lease Agreement with the County was made by Jordan and 2nd by Dan. The motion passed without opposition.
- **SPCA agreement for 2027** – A motion to approve the 2027 Contract with the SPCA for a cost of $456.00 was made by James and 2nd by John Trout. The motion passed without opposition.
- **Klugh Animal Control Contract for 2027** – A motion to approve the 2027 Contract with Klugh Animal Control Services for 2027 was made by Sherry and 2nd by Dan. The motion passed without opposition.
- **Vice President** – Since Zac resigned from Council there needs to be a new Vice President. James was nominated and did not accept the nomination. A nomination for Sherry Arnold was made and Sherry accepted.
- **Text MyGov information** – this company reached out to schedule a meeting with Joy to provide information. The council is not interested at this time.
- **Celebrate Felton 2027** – A contract from Skyshooter Displays was received for a firework display in 2027. The cost will increase to $4500 for 2027. The council decided to have the event on Saturday, June 19, 2027. A motion to Contract with Skyshooter Displays for a fireworks display on 6/19/27 was made by James and 2nd by Sherry. The motion passed without opposition.

Comments from Council –

- **Dan** wanted to thank you whomever removed the dead cat on Main Street.
- **Jordan** wanted to make known that she was not happy with the length of last month's meeting and if there is a limit that can put on a meeting.
- **Bryan** asked about the Felton Banners on the street lights. Joy said that the majority of the ones that were put up have fallen because they were not attached correctly.

Secretary – Joy will be on vacation October 26 – 30th. We have a Budget Meeting next Monday, September 28th.

Public Comment: Lori Allen mentioned that the yellow curb painting at the corner at 1 Main Street is already being hit and scuffed already.

Adjournment: A motion to adjourn was made by Gary and 2nd by James at 8:15 PM.

Borough Secretary ~ Joy Flinchbaugh