

**Felton Borough, York County ~ Council Meeting
Monday, October 7, 2024**

Meeting Date and Time: Monday, October 7, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Mary Lader, James Vergos, Mike McPherson, Sherry Arnold, Zac Klock, and Mayor Bryan McManus

Council Members Absent: John Trout

Other present: Chad Arnold of Alliance Fire & Rescue, Ed Cuthie and Secretary Joy Flinchbaugh.

Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the September 16th meeting minutes was made by James and 2nd by Mary. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: GF: Klugh Animal Control \$50, Met-Ed office \$47.67, Gazebo \$24.26, Pavilion \$25.34, W. Craig Adams Multi Modal Grant \$94,653.00, Knapers Stop & Go \$134.00 was made by Mary and 2nd by Zac. The motion passed without opposition. Joy pointed out that she updated the Treasurer's bond to reflect the larger amount the borough has in the accounts versus what it was when the bond was originally purchased. This has resulted in an increased cost.

Called to be on agenda: No one called to be on the agenda.

Public Comment: Ed Cuthie mentioned the speeding on High Street again.

Alliance Fire and Rescue – Chad Arnold

- There was a total of 82 calls in September of which 1 was in the borough.
- There was a total of 233 calls in the 3rd quarter of this year of which 2 were in the borough.
- They are gearing up for upcoming Halloween Celebrations in the municipalities they serve
- Craft show in Sept had a lower attendance than previously but was still a good event.
- Gun Raffle was a success. 361 people attended the event and they sold 943 tickets. They were able to get \$14,000 worth of prizes donated this year. The committee is working on the profit outcome of the event while the last expenses come through.
- 2 Grants have been received: Firehouse Subs grant for \$20,625 and a SAFER Grant from FEMA in the amount of \$285,000.00 which can only be used for recruitment and retention.
- They are working to get reports on the donations that come in from Felton Borough so the council can decide if a Fire Tax would be beneficial to the fire company. So far this year, 9713 fundraiser requests have gone out and \$11,000 has come in in donations. It is up to the borough whether fundraising can continue in the borough if a fire tax would be put in place. Right now, North Hopewell has a fire tax and does not allow them to fundraise. Windsor Twp has a fire tax in place but allows them to fundraise.

Solicitor – Memo

- **Felton Borough v. Jason Wilt, 42 Beaver Street** – CGA is in the process of filing a complaint with the District Magistrate.

- **Church Lane** – Byron and Joy had a meeting with the neighbors and will prepare a revised plan. We are ready to assist as may be necessary.
- **Contract for Police Services** - It is our understanding that Borough Council will discuss the Agreement from the North Hopewell Township Police Department. We are ready to review the contract upon direction from Council.
- **Right to Know Law Policy Determination Update** - The Office of Open Records recently issued a determination allowing the denial of records because the agency involved had a written policy advising requestors that verbal and anonymous requests would be denied. Please advise if you would like us to update your policy to prohibit anonymous verbal requests.
- **Collection Report** - The report was reviewed by the council.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant Handicap Ramps**– Only 1 more ramp needs to be completed and the crosswalk painting. We are waiting on word from Met-Ed that the pole located at this location will be stable if the concrete is replaced. A payment request from York Excavating for \$14,827.70 was received. A motion to approve the request for payment to be send to the YCPC was made by James and 2nd by Mary. The motion passed without opposition.
- **Penn Dot Multimodal Grant Award Water Street & Moore Lane** – W. Craig Adams must finish Moore Lane yet. There were questions on the edging at the high areas and some driveways. Joy will check with Byron on those issues. The pay request for \$94,653.00 will be paid by the borough then submitted for reimbursement through the grant by Penn Dot.
- **Covid 19 ARPA Grant Red Lion Ave Stormwater** – the PNDI has been approved and Byron said the Penn Dot permit will be submitted this week. Penn Dot will be awarding the paving contract for Felton Road / Red Lion Avenue in November with a completion date of July of 2025. The borough will work on making sure our stormwater portion is completed before their paving takes place.
- **Local Share Account Statewide Grant 2023 for Church Lane** – Byron and Joy met with residents directly affected by the project and they are all aware of what the process will be going forward.
- **297 Main Street for impervious area added** – nothing done yet.
- **Local Share Category 4 2024** – Joy Submitted a grant application for Main Street Stormwater Replacement and Parking at the Borough Playground. We received confirmation on both and should in early 2025 whether we have been awarded them.

Code Enforcement – nothing to report.

SEO – nothing to report.

Old Business:

- **42 Beaver Street Dangerous Dog charges** – As per Will Clark, Dog Warden, the preliminary Hearing is set for November 7th at 1430 hours. DA's office is handling the hearing.
- **Solicitation** – samples from other municipalities – nothing yet.
- **Street Sweeping** – Brett of York Sweeping Company said that the borough would pay \$190 per month for York Sweeping to sweep one time per month, \$350 a quarter to street sweep 1 time each quarter or \$495 to street sweep 1 time per year. The council would like to know what it would cost if they wanted it to be done 2 months. Joy will check back with Brett.
- **Gazebo Lights** – The lights at the gazebo are still not working and Kim is asking for some help figuring out the problem.

- **Klugh Animal Control Services Contract for 2025** – A motion to approve the 2025 Animal Control Contract with Klugh Animal Control Services was made by Mary and 2nd by Sherry. The motion passed without opposition.
- **SPCA working committee** – Joy provided the council with information on the SPCA and the financial issues they are facing. Joy has attended the meetings with the SPCA and the York County Managers Association. SPCA is looking to have a working committee with some municipal representatives and Joy may be on that committee. There will be increases coming but this committee is being formed to help work through that process together.

New Business:

- **Ambulance report** – There were 2 calls in the borough in September and both were handled.
- **Office Painting Quotes:** Joy got 2 quotes for painting in the office for the budget for 2025. At the budget meeting it was thought to do it this year since no money from that budget line has been used. The following quotes were received to paint the walls, trim and interior and exterior doors but excluding the ceiling: Mary Patterson \$2,920.00 and Lemonade Services \$1,917.85. The council would like to have the ceiling done too and Mary will provide a company to give a 3rd quote. A motion to allow Joy to proceed with the painting if the estimate is not over \$2,500 was made by James and 2nd by Mary. The motion passed without opposition.
- **Speed bumps** – since Water Street has been paved it has become another area for speeding. Joy has asked Byron to get a quote from W. Craig Adams to install speed bumps on Water Street. More information to come.
- **Estimated Liquid Fuels allotment for 2025** – The estimated allotment for 2025 is \$17,261.74 and is slightly down from this year's. We will continue to see a decrease due to having more electric vehicles on the road now.
- **North Hopewell Police** – there was a discussion on the possibly of contracting with NH Police department. The borough would be able to pay for this service out of the savings that the borough has accumulated. This would be a 2-year contract to see how it works out. No final decision has been made.

Comments from Council –

- James mentioned that there is a budget meeting on Monday.

Secretary:

- Joy spoke to the council about a new part time position she will be doing. She will be working for Pennell Services handling some administrative work. She has received confirmation from Jeff Rehmyer that there is no conflict of interest because Joy does not have a vote in the awarding of projects. The council appreciated the notification and does not see any issues.

Adjournment: A motion to adjourn was made by James and 2nd by Mary. at 7:38 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh