

**Felton Borough, York County ~ Council Meeting
Monday, October 6, 2025**

Meeting Date and Time: Monday, October 6, 2025 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Sherry Arnold, James Vergos, John Trout, Mike McPherson, Zac Klock, and Mayor Bryan McManus

Council Members absent: Mary Lader

Other present: Jessica Petrovich of 352 Main Street, Scott Gingrich of Alliance Fire & Rescue, Leonard Petrovich and Joy Flinchbaugh, Borough Secretary.

Opening: Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the September 8th council meeting minutes was made by James and 2nd by Mike. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions GF: North Hopewell Twp Police \$2040.00, Met-Ed Pavilion \$26.11, LEAF \$66.50, Ace \$13.77 was made by Zac and 2nd by Sherry. The motion passed without opposition.

Called to be on agenda: No one called to be on the agenda.

Public Comment: Jessica Petrovich and her friend were present at the meeting to discuss the violation letters they received in regards to their chickens and livestock. Jessica said they have ducks, geese, goats and chickens in an ¼ acre fenced enclosure on their property. She said they turned in a permit showing they have 424 lbs. of animals which is well under the 1,000 lb. limit. The council informed them that they need to comply with the ordinances by removing the roosters which are not allowed, providing a drawing of all the sheds and structures on the property and the setbacks for those structures and provide a list of all the animals that make up that 424 lbs. Complaints were received in regards to the number of animals, the animals getting loose and the smell from the property. The Council suggested that they allow Wayne to come onto the property and walk through all that needs to be permitted and recorded. Jessica and her friend left the meeting at 6:57 PM.

Police: North Hopewell Police

- The council reviewed the report for September. There were 17 calls for service and 13 traffic stops with 30 hours spent in the borough.

Solicitor – Memo

- **Ordinance No. 2025-03**, Prohibiting Vehicles of Certain Weight Limits on the Water Street Bridge - The Ordinance was advertised and may be adopted. A motion to adopt Ordinance 2025-03 was made by James and 2nd by Zac. The motion passed without opposition.
- **48 High Street** - Jeff prepared a second notice of violation to be sent by the Borough to the Property Owner. This letter was sent by certified mail.
- **Collection Report** – The council reviewed the collection report.

Engineer – Byron Trout of Gordon Brown

- **Penn Dot Multimodal Grant Award Water Street & Moore Lane** – the repair work to Moore Lane for the ponding water has been completed and Craig Adams has requested payment for the

retainage in the amount of \$3,212.29. A motion to approve this payment request was made by Zac and 2nd by Sherry. The motion passed without opposition.

- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – The construction has been completed and will be scheduling a close out soon. York Water Company is requesting documentation on the 3 sewer laterals that were hit that we invoiced them for.
- **Local Share Statewide Grant 2024 Main Street Stormwater** – we should hear something on this grant award this month.
- **Local Share Category 4 2024 & York County Open Space Marcellus Shale Grant Playground parking lot** – Stewart & Tate provided the performance and payment bonds and signed the contract. They are looking to do the construction this year. The out-of-pocket expense for this project is a \$2500 match. The Borough needs to issue itself a permit to do this work in the floodplain. All the studies have been done to prove there will be no increase in the base flood elevation.
- **CDBG Grant** – Still no response from PennDOT.
- **Maul Avenue Bridge** – Byron said he did not find anything major when he inspected the bridge but we can apply for a Local Share Grant to do some repairs.
- **Transportation Alternatives Set-Aside Program – Main Street / Church Avenue Sidewalks – Joy** and Byron have a meeting with PennDOT tomorrow about our draft application. The final application is due October 31st.
- Byron and John left the meeting at 7:25 PM.

Code Enforcement –

- **352 Main Street** – this was discussed earlier with the resident.
- **42 Charles Street** – Wayne is checking on the status of this property.
- **9 Maul Avenue** – We received notification that Wayne needed to be sworn in before the citation could be filed. He was having that done today.
- **128 Main Street** – Wayne is checking on the status of this property.

SEO – Site Design Concepts

- Turned over 1 property for flagged septic pump out report

Zoning –

- All 3 properties have returned permits for their impervious improvements.
- Zoning Hearing took place on Monday, September 29th and they approved the owner to turn the single-family home into 2 rental units. This property is in a flood zone so they need to comply with the flood ordinance and since it seems they are doing a substantial improvement, they will need to bring the home up to flood standards.

Old Business:

- **Mulch for playground** – has been completed.
- **Appointment of Emergency Management Coordinator** Anthony Willaims, Sr. – will do at another meeting since Anthony was not here.
- **NIMS Training** – will provide the links for the training.
- **Zoning Board Member** – Joy advertised in the Borough newsletter for a Zoning Hearing Board Member
- **Charles Street tractor and trailer restriction sign** – Joy is waiting to hear by from LTAP to move forward with this.

- **Liberty Tree planting April 11, 2026** – The cherry tree has been removed but we will need to have the stump removed. Joy will get a price.

New Business:

- **Ambulance report** – there were 4 calls in the borough in September. 3 were handled and 1 was passed onto the next due.
- **Volunteer Firefighter Credit paid in 2025** – There were 4 volunteer firefighters who took the Earned Income Tax Credit which total \$1261.00 and 1 who took a reimbursement on the Borough taxes in the amount of \$90.79 for a total of \$1351.79
- **Street sweeping in 2026** – Joy was asked to get prices for 2026.
- **Celebrate Felton with Fireworks 2026** – We have received the contract for fireworks in 2026. The cost stays at \$4,000 but a tariff fee has been added. A total deposit of \$2480.00 needs to be paid in order to confirm our date of Saturday, June 27th. A motion to approve the contract with Skyshooter Displays for fireworks on June 27, 2026 was made by James and 2nd by Sherry. The motion passed without opposition.
- **SPCA 2026 contract** – the SPCA contract has been received and the cost is \$426 for 2026. A motion to approve the 2026 contract with SPCA was made by Zac and 2nd by Sherry. The motion passed without opposition.

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Alliance Fire and Rescue – Scott Gingrich

- Scott reviewed the monthly reports with the council. There was a total of 81 calls in September one of which was in the Borough.
- The Gun Raffle was a huge success and they sold out of all the tickets in advance of the event. There were 647 people in attendance
- The new engine will be being built soon with a possible delivery of February or March. This will replace the “89” engine at the Felton Station.
- Scott asked if should attend the budget meetings. The fire company would appreciate an increase and also a plan to have regular increases. The donations to the fire company have been down the last 4 years.

Comments from Council –

- Gary asked about changing his FFL license to his home. Joy will look into that for him.

Secretary:

- Budget meeting on Monday, October 13th at 6:30 PM
- Vacation October 20th – 24th
- York County Borough’s Association Meeting Annual Meeting is November 22nd at Heritage Hills Resort.

Public Comment: None

Adjournment:

A motion to adjourn was made by Sherry and 2nd by Zac at 8:25 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh