

Felton Borough, York County ~ Council Meeting ~ via Zoom
Monday, May 3, 2021

Meeting Day and Time: Monday, May 3, 2021 6:30 pm at the Felton Borough Office located at 88 Main Street

Council Members Present: Gary Martin, Mary Lader, Sherry Arnold, James Vergos, Ronald Nickey and Mayor Bryan McManus

Council Members Absent: Sue Golden and John Trout

Others present: Brett Shoffner of Shoffner Construction, Steven & Marjorie Royer, Daniel Keeney, Jerry Sentz, Katie & Kevin Harris, Danielle Seager, Zac Klock, Tyler Burkins & Scott Gingrich of Alliance Fire and Rescue and Joy Flinchbaugh Borough Secretary.

Gary Martin opened the meeting at 6:30 pm

Approval of Minutes: A motion to approve the April 5th minutes was made by James and 2nd by Sherry. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the treasurer's report with the following additions **State Fund:** Met-Ed \$586.22 & **GF:** Harvey's Mowing \$430.00, Alliance Fire & Rescue \$60 was made by Mary and by 2nd by Ron. The motion passed without opposition.

Called to be on the Agenda:

Brett Shoffner of Shoffner Construction called to be on the agenda to present to the council a report and pictures of what he found when he did 8 hours of storm drain cleaning in the borough. During the 8 hours of cleaning, they were only able to go 85' due to the storm drains being over halfway full of sediment, debris, road cinders, leaves, trash, etc. They removed almost 4 yards of debris and used 3,000 gallons of water in the process. Brett provided the borough with a quote to complete all the Main Street storm drain cleanings. The quote is as follows: 80 hours of work, provide traffic control, provide fresh water for vac truck service, haul and dump, vacuumed debris, provide jetting by high pressure water to storm drains for a cost of \$69,687.50. Due to the high price of this project, it would have to be put out for bid. The council thought it would be best to do High Street first and work your way down to the low lying areas of the borough. The council asked Joy to see if there is available funding out there to do the work and have Byron work on getting bid specifications ready to put it out to bid.

Solicitor: Report

- **Public Water** – CGA has continued to provide guidance on issues surrounding requiring public water.
- **DCNR Grant** – Jeff has reviewed the bid packet as required by DCNR.
- **Resolution No. 2021-03, Authorizing Treasurer to Pay Bills** – Jeff assisted Secretary with updated language for resolution. A motion to approve Resolution 2021-03 that authorizes to pay bills between monthly meetings if necessary if one or more of the following conditions are met: (1) the bill is for a utility service, (2) the bill includes a discount for prompt payment, (3) the bill includes a penalty for a late payment, (4) the bill relates to wages of the employees and appointed officials, (5) the bill is for the recording and/or filing fees, (6) the bill is for the purchase of a certificate of deposit and (7) any other bill as deemed appropriate by the Treasurer was made by Mary and 2nd by Sherry. The motion passed without opposition.
- **Tax Collector Fees Ordinance** – Jeff provided assistance with increasing tax collector fees such as tax certifications. This ordinance needs to be revised to reflect the \$20 fee the tax collector charges.
- **Collection Report** – the council reviewed the collection report. CGA is not asking to move forward on any accounts at this time.

Code Enforcement – the council reviewed an email, letter and list of current property violations from Cliff of South Penn Code Consultants. They provided guidance on one property to move forward with another letter due to no compliance from the property owner.

Alliance Fire and Rescue – Tyler Burkins

- Tyler Burkins presented the monthly reports for the Alliance Fire and Rescue. In April there were a total of 56 calls of which 3 were in Felton Borough. Year to Date there have been a total of 201 for the fire company of which 7 were in Felton Borough.
- Scott informed the council that there needs to be some box changes done to do away with the single station response. They would like that both stations be dispatched and then if not needed, one can return back to the station. There are 3 boxes in Felton Borough. A motion to approve the requested changes for the Alliance Fire and Rescue was made by Ron and 2nd by Mary. The motion passed without opposition.
- Scott informed the council that the ladder truck is now in service and was already used on a structure fire on Sunday and everything worked well.
- They are looking to hold an open house sometime over the summer and hope that the council can attend.

Old Business:

- **Public Water** - Kent Croman from the York Water company provided the borough with a drawing of the transmission lines and who would be included in the 150' mandatory connection. At this point, President Gary Martin discussed that they are on the council because the residents of Felton Borough put them there and it's their job to represent the residents. The overwhelming response to public water has been a no by the majority of the residents in the both surveys that went out. Although the council would like to help those in need, they feel they have to go with the majority of what the residents are saying.
 - Gary Martin made a motion to postpone indefinitely any further discussions and voting on public water until such time that there are more residents who are requesting public water and the council asks to have it put back on the agenda. The motion was 2nd b Mary. Council members who agreed were James and Ron. Sherry opposed the motion. The motion carried with a 4 to 1 vote.
 - Mayor Bryan McManus mentioned that he had provided a letter to the council before last month's meeting on his opinion of public water. He would like to have that letter included in the minutes from last month.
 - Steven Royer asked if the residents will be made aware if it comes up again for discussion or a vote. The council said that there would be notification sent out.
 - Zac Klock – provided the council with paperwork that he feels shows that public water was supposed to be coming.
- **Website** – the borough's information was submitted to PSAB and they should have a draft website for us to preview shortly.
- **CDBG Grant** – The borough has been awarded a \$40,000 CDBG grant for ADA handicap ramp work on Main Street and at High Street intersection. This project should take place this year. If the borough uses CDBG money to pay for the engineering fees we would have to seek qualification statements from engineering firms and go through the process of interviewing and pick a firm to handle the grant. If the borough would use the \$1,000 in-kind money that we had allotted in the grant, we could have Byron handle it for us which would save time. He feels that he can do the project for \$1,000 because it is pretty much cut and dry because ADA specifications are all the same. The council asked that Byron attend the next meeting.

- **DCNR Playground Grant** – the project has been put out to bid and bid opening will take place on Tuesday, June 1st and will be presented to the council at the June 7th meeting.

New Business:

- **Sue Golden's resignation** – Sue has submitted her resignation from council due to her change in her work schedule. A motion to approve Sue's resignation was made by Mary and 2nd by Ron. The motion passed without opposition. The council will need to fill this open position. It will only be until the end of this year when Sue's term ends. It was mentioned to contact Terry Dodge, former council member who has filled in for a temporary vacancy in the past. Joy will also post on Facebook and our website if it is up and running before next month.
- **Ambulance Report** – there were 5 calls in January, 1 call in February and 1 call in March
- **Backyard University** has asked to use the baseball field this summer for their teams. They know that they have to coordinate their practices and games with the Felton Team. Jason, who represents Backyard University, is actually on the Felton Team. The agreement is for May – October and the cost is \$130 per month. They do need to provide a Certificate of Insurance to the borough before they can begin. A motion to approve the agreement with the Backyard University for the use of the baseball field was made by Ron and 2nd by Mary. The motion passed without opposition.
- **Auditor for 2022** – Jolene, one of the borough's auditors is not seeking reelection for next year. She is the auditor who takes the reports from the other two to put everything together on the forms provided to the state. If we don't have one to take her spot we would have to go to a paid auditor rather than elected auditors.
- **American Rescue Plan Funds** – The borough will be receiving a total of \$50,620.41 broken down into two payments. The borough should receive one in May and then the 2nd next year around the same time. It is unknown yet what these funds can be used for.
- **Fire Police Requests** - Shrewsbury Borough, Fawn Grove Borough, Red Lion Borough and Dallastown Borough have all submitted requests for fire police. A motion to approve all the requests for their special events was made by Ron and 2nd by Mary. The motion passed without opposition.
- **Resolution 2021-03 Bill approval between meetings** – was approved earlier.
- **Picnic tables at the Gazebo** – there were 3 picnic tables at the gazebo. One could not be fixed but the other two were fixed and painted.

Comments from Council –

- **Ron** said he is still getting bills from Gordon Brown and Associates. Also, when will the borough be applying for work on Church Lane? Joy will check to see when the next submission date is and check with Byron the details of the application.
- **Sherry** asked about the mowing at 70 Main Street. Joy will check in with out contractor to get it mowed.
- **Bryan** asked Joy to check in with Byron about getting the storm drain cleaning out for bid soon.

Secretary –

- **Budget** - A year to date vs. budget was provided to the council
- **Baby** - Grandbaby is due this month. May be taking a couple days off when he arrives.

Adjournment: A motion to adjourn at 7:47 pm was made by James and 2nd by Mary. The motion passed without opposition.

Secretary - Joy Flinchbaugh