

Felton Borough, York County ~ Council Meeting
Monday, March 6, 2023

Meeting Day and Time: Monday, March 6, 2023 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton, PA.

Council Members Present: Mary Lader, Zac Klock, Sherry Arnold, John Trout, James Vergos, Patrick Schmidt, Mayor Bryan McManus and Secretary Joy Flinchbaugh.

Council Member Absent: Gary Martin

Others present: Chad Arnold of Alliance Fire and Rescue, Angelica Schmitt of 8 Charles Street
Mary opened the meeting at 6:30 pm with the Pledge of Allegiance to the Flag.

Approval of Minutes: A motion to approve the February 6th and 13th meeting minutes was made by James and 2nd by Sherry. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the treasurer's report with the following additions GF: PA One Call \$8.65, Wayne Smith \$150 and State Fund Met-Ed \$582.24 was made by Patrick and 2nd by John. The motion passed without opposition.

Called to be on the Agenda: Caleb D. Killinger called to be on the agenda but did not attend.

Public Comment: **Angela Schmidt** was in attendance to find out if a sidewalk could be added to the other side of the Main Street Bridge because it is a safety issue when trying to walk across the bridge on that side. Main Street is a state road, so Penn Dot would need to be contacted. Joy will send Angela the current survey that is being conducted by Penn Dot that can possibly call attention to that bridge. Angela also questioned why there is a month delay in seeing the minutes from the meetings. It was explained that minutes cannot be given to the public until they are approved the following month in a public meeting. She would like to see that changed.

Alliance Fire and Rescue – Chad Arnold

- Chad reviewed the reports with the council. There were a total of 71 calls in February of which 2 were in the borough. Chad spoke about the fire in Red Lion in February.
- Gun Raffle – they have about a ¼ of the 1,000 tickets sold already. The cost of the ticket is \$100 but you have chance to win a gun, money and the grand prize is \$10,000. The event will be held in September at Fireside.
- A new utility truck has been purchased for the Felton station and should be arriving soon. Chad left the meeting at 6:54 pm.

Solicitor – Jeff Rehmeyer of CGA Law Firm - Memo

- **Refuse Ordinance** – Jeff is in the process of updating the Borough's Refuse Ordinance and enhancing collection of refuse fees. We will provide a draft Ordinance in the near future for review and comment.
- **Updated Nuisance Ordinance** - We are waiting for direction from Borough Council as to how it wants to proceed. A motion to approve the draft Nuisance Ordinance to be advertised for adoption at an upcoming meeting was made by Patrick and 2nd by Zac. The motion passed without opposition.
- **Collection Report** – The council reviewed the collection report. No action is need on any accounts this month.
- **Municipal Night at the Ball Park** -Save the date, Friday May 12, 2023. Invitations to follow.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant** – nothing new to report. Hoping that permits from Penn Dot were received by Byron.
- **Penn Dot Multimodal Grant – Water Street & Moore Lane:** Penn Dot did approve the change of scope to reduce the project because of increased costs. We are awaiting Byron to submit the Environmental paperwork to finish up the agreement so we can move forward.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – no new information has been received. We were not given a timeline as to when the announcement of awards would be given.

Code Enforcement – Wayne Smith

- Updates – the council reviewed the photos that Wayne provided on the one property that was given final notice and there has been a lot of improvement. They are still working and cleaning up more. No further action at this time as they continue to comply.

SEO – Adam Anderson of Design Concepts

- Update report – no report received.
- 348 Main Street violation – this property has installed a driveway right next to the new septic system that was just put in and is within the 10’ isolation distance which is a violation. Notice has been sent and we await the owner’s response.

Old Business:

- Municipal Credit Card payments - everything has been submitted and awaiting everything to be processed. We should be set up and ready to go for 1st qtr garbage payments.

New Business:

- **Mowing bids** – There were 2 bids received and they are as follows:
 - Ronald Dorsey Jr at a total cost of \$32,877.60
 - Shane Dill with American Pride Lawn Care at a total cost of \$4100. We did not receive a bid from our previous contractor. A motion to accept Shane Dill’s bid of \$4100 pending that he has the required insurance in place was made by James and 2nd by Patrick. The motion passed without opposition.
- **Ambulance Report** – there were 2 calls in the borough in February.
 - A Municipal Agreement was received from the Red Lion Ambulance Company with a yearly increase of 3%. The council would like to check with Jeff to see if the borough must have this contract in place since the ambulance company already bills insurance companies and gets memberships from the residents for their services. Joy will send the agreement to Jeff to find out.
- **Resolution 2023-01 Quarterly Refuse Collection Fee** – This resolution will change the current quarterly garbage collection fee to \$99 per quarter to compensate for the increase contract cost with Penn Waste. A motion to approve Resolution 2023-01 was made by Patrick and 2nd by Zac. The motion passed without opposition.
 - **Missed Collection** - The council discussed that the all of Charles Street was missed on garbage collection on February 16th and that Penn Waste should be fined for that. A motion to fine Penn Waste for a mass violation for the 2/16 missed collection of Charles Street which is 14 properties was made by Sherry and 2nd by Patrick. The motion passed without opposition.
- **Liquid Fuels Audit for 2020-2021** was completed on 1/30/23 and the only finding was one check that only had one signature instead of two. The council questioned if we can use the funds to pay for street sweeping and stormwater drain replacement and repairs. Joy will check on that for the next meeting.
- **Fawn Grove Fire Police Request** – Fawn Grove has requested fire police coverage for their upcoming 2023 events. A motion to approve this request was made by James and 2nd by John. Sherry abstained. The motion passed without opposition.
- **Auditor suggestion** – One of the auditors suggested that we consider having two signers on the General Fund checks as we do on the State Fund checks. This is a good practice to have in place now for when another treasurer takes over in the future and also is a protection for Joy as well. Council president, Gary Martin is already on the general fund accounts so we can use him as the second signer.
- **Desk quote** – Joy provided the council with a new desk / file system from Tanner Furniture for \$2740.50. The proposal includes the desk, a two drawer lateral file, bookcase, delivery, installation, and removal of the existing desk and files. A motion to approve the proposal was made by James and 2nd by Zac. The motion passed without opposition.
- **CD at Traditions Bank** – Traditions bank currently has a 10 month CD with an interest rate of 4.10%. Joy would like to take \$100,000 from the General Fund savings and put it into this CD. A motion to open up a 10 month CD with \$100,000 from the general fund savings was made by James and 2nd by Sherry. The motion passed opposition.
- **York County Boroughs Assoc Meeting 3/23** if anyone would like to attend.

Comments from Council

- **John Trout** would like to get a load of stone to put in the parking area over by the bridge on Water Street where it is dug up and has created a big mud pit. There is currently some stone in this area. Some other members of council would like to check with Byron to make sure we can do this being that it is so close to the creek. Pending that there is no concern, everyone is fine with getting a load of stone to correct the problem.
- **James** informed the council that due to his demanding work schedule, December will be his last council meeting. He will be unable to finish out his term.
- **Bryan** asked when the Kids Only Fishing will be held. The creek will be blocked off for Kids only fishing from Saturday, April 8th 8 am until Sunday, April 16th at 5 pm.

Secretary:

- **Statement of Financial Interests forms** are due to Joy by May 1st.
- **Newsletter** – Newsletters will go out the end of the month if there is any specific that needs to be included.

Joy Flinchbaugh – Borough Secretary