

**Felton Borough, York County ~ Council Meeting  
Monday, March 4, 2024**

**Meeting Date and Time:** Monday, March 4, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

**Council Members present:** Mary Lader, James Vergos, John Trout, Sherry Arnold, Zac Klock and Mayor Bryan McManus

**Council Members Absent:** Gary Martin

**Other present:** Chad Arnold of Alliance Fire and Rescue, Jeff Rehmeyer of CGA Lawn Firm, Mike McPherson, and Secretary Joy Flinchbaugh.

Mary Lader opened the meeting with the pledge allegiance to the flag at 6:30 pm.

**Approval of Minutes:** A motion to approve the February 4th meeting minutes was made by James and 2<sup>nd</sup> by John. The motion passed without opposition.

**Approval of Treasurer's Report:** A motion to approve the treasurer's report with the following additions: SF: Don's Lawn & Landscaping \$1466.40 & Met-Ed \$599.89 was made by Zac and 2<sup>nd</sup> by Sherry. The motion passed without opposition.

**Called to be on agenda:** No one called to be on the agenda.

**Alliance Fire and Rescue – Chad Arnold**

- There was a total of 87 calls in January of which none were in Felton Borough
- Will have gun raffle tickets for the next meeting.

**Solicitor – Jeff Rehmeyer of CGA Law Firm**

- The council had been provided with 2 recent letters related to 46 Sechrist Flat Road, lot 7 and 8, and Gemcraft
- Executive Session is needed later in the meeting.

**Engineer – Byron Trout of Gordon Brown**

- **CDBG Grant** – bid opening occurred on February 29<sup>th</sup> and there were 4 bidders. The lowest bid was \$152,134.00 from York Excavating. The highest bid was \$220,233.00. The grant amount is only for \$40,000. This being the case, Byron suggests that the project be tabled until he can go back to the YCPC to see if there are additional funds available to do this project. Another possibility is to change the scope of work for the project. A motion to table the bids and have Byron seek additional funding from the YCPC was made by Byron and 2<sup>nd</sup> by James. The motion passed without opposition.
- **Penn Dot Multimodal Grant Award** – Water Street & Moore Lane – All the information has been sent to the consultant to be able to go out for bid soon.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – We have the go ahead to go out for bid.
- **Local Share Account Statewide Grant for Church Lane** – Announcements are to be made in March.
- **46 Sechrist Flat Road** –Nothing to discuss at this point.

**Code Enforcement** – Wayne Smith

- **3 Main Street** – Still waiting for the contractor to return the permit application.
- **47 Main Street** – all the information has been passed onto Wayne to investigate.
- **42 Beaver Street** – Dog Warden is now working on this and a citation has been filed for lack of response to the request for information from the owners.
- **297 Main Street** – there has been no response to Joy's letter. She will now pass it onto Byron for the additional impervious area that was added.

## SEO – Adam Anderson of Design Concepts

- Nothing has been received and there were no new properties that were sent to them.

## Old Business:

- **Open Burn Ordinance** – Byran said that he sat down with Chad and worked through the borough's ordinance and Windsor Twp's new ordinance. He will compile the suggestions and get them to the council for review. It may be good to have the fire company given the authority to tell a resident to put out a fire if it is unsafe.
- **Banners** – Joy showed the council the 4 options from Explore York and they choose the one they liked. We will go back to them with the pick and once they order them it will take about 3 weeks to get them. We will need to have Keith put them up for us again.
- **Ambulance out of service** – Joy found out from 911 that their system can not create a report showing when the Red Lion Ambulance Co called out of service. It would take someone many hours to go through even a day's records to find out that information. Jeff provided information that as a borough we are required to provide EMS, fire, and police services to the borough.
- **Electric service at pavilion** – Joy put in a request for an electric service but have not heard anything back yet.

## New Business:

- **Ambulance report** – there were 2 calls in the borough in February. 1 was responded to and 1 was missed. They are on track to meet the April 1st target of going MICU and may even be able to bump it up a couple of days. In April they are also gearing up to start staffing a second ambulance during the day.
- **Felton's 125<sup>th</sup> anniversary** - June 21-23<sup>rd</sup>
  - Meeting with Sonlight Chapel on March 10th at Noon if anyone would like to attend.
  - Firework estimates – Joy provided the council with 3 estimates she received. The council will make a final decision at the April meeting after the meeting this Sunday.
- **Vacant council seat** – Michael McPherson was present for the open council position. A motion to appoint Mike to the vacant council seat was made by Zack and 2<sup>nd</sup> by John. Sherry abstained due to being a relative. The motion passed without opposition and Bryan administered the oath of office for Mike. Mike then took his seat at the council table.
- **Airbnb's & short-term rentals** – there has been requests for information on regulations of Airbnb's and short-term rentals in the borough. Currently the borough does not have any regulations in place. Jeff can offer some language to the address the issue that could be put into our Zoning Ordinance or possibly the rental ordinance.
- **Mowing Bids** – the following 3 bids were received:
  - American Pride – Shane Dill for \$7100
  - Harvey's Mowing LLC for \$4,000
  - Country Square Lawn & Landscape for \$17,789.00

After discussion on the 2 top bidders a motion to award the 2024 mowing to Shane Dill of American Pride Lawn care was made by Sherry and 2<sup>nd</sup> by Zack. The motion passed without opposition.

- **10-month CD at York Traditions** – this CD will mature on 3/15/24. A motion to roll over the CD for another 6 months and look into others options for when it becomes available again was made by James and 2<sup>nd</sup> by Sherry. The motion passed without opposition.
- **Fire police requests** for Shrewsbury Borough, Fawn Grove Borough and Dallastown Borough were presented to the council. A motion to approve the fire police request for these 3 boroughs was made by James and 2<sup>nd</sup> by Zack. The motion passed without opposition.
- **York County Bridget Inspection Program Participation** form – Felton Borough has been asked to participate in the 2024-2028 York County Bridge inspections program which would allow the counties consultant HRG to inspect the 2 county bridges in the borough. The motion to participate in the program was made by Sherry and 2<sup>nd</sup> by James. The motion passed without opposition.

- **YCBA Meeting Thursday, March 28th** – If anyone would like to attend this meeting, please let Joy know.

**Comments from Council** – no comments from council.

**Secretary:**

- Statement of Financial Interest Forms for 2023 need to be returned by May 1<sup>st</sup>.
- Dirt & Gravel Road re-certification – Joy needs to redo her certification by the end of the year. Will look to see if this is available online
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**CGA Lawn Firm – Jeff Rehmeier:**

- Monthly Status Report – Jeff reviewed the report with the council.
- Ballgame will be on Friday, May 10th. Formal invitations to follow.
- At 7:40 pm the council went into executive session for identifiable litigation.
- The council came out of executive session at 8:05 pm.

**Adjournment:**

A motion to adjourn was made by Zac and 2<sup>nd</sup> by Sherry and 8:05 pm. The motion passed without opposition.

Borough Secretary  
Joy Flinchbaugh