

**Felton Borough, York County ~ Council Meeting  
Monday, June 7, 2021**

**Meeting Day and Time:** Monday, June 7, 2021 6:30 pm at the Felton Borough Office located at 88 Main Street

**Council Members Present:** Gary Martin, Mary Lader, James Vergos, John Trout and Mayor Bryan McManus

**Council Members Absent:** Sherry Arnold and Ronald Nickey

**Others present:** Patrick Schmidt, Steven & Marjorie Royer, Daniel Keeney, Ed & Denis Mason, Jeff Rehmeier of CGA Law Firm and Joy Flinchbaugh Borough Secretary.

**Gary Martin** opened the meeting at 6:30 pm

**Approval of Minutes:** A motion to approve the May 3rd minutes was made by Mary and 2<sup>nd</sup> by James. The motion passed without opposition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following additions **GF:** Tax collector \$48.52, PA One Call \$11.35, CGA \$475.50, South Penn Codes Consultants \$1625.00 was made by John and by 2<sup>nd</sup> by Mary. The motion passed without opposition.

**Called to be on the Agenda:** No one called to be on the agenda.

**Public Comment:** The residents in attendance were there for observation only.

**Solicitor:**

- **Tax Collector Fees Ordinance** – Jeff discussed with the council that the tax collector would like the council to update the current ordinance to reflect a \$20 fee for tax certifications. This is an average amount that he sees being collected. He has revised the ordinance and is ready to put it out for advertisement to be adopted at the next meeting. He has also changed it that going forward any changes can be done by resolution. A motion to advertise Ordinance 2021-01 updating the tax collector fees for tax certification requests at settlements was made by Mary and 2<sup>nd</sup> by John. The motion passed without opposition.
- **DCNR Playground Project Bids** – Jeff provided guidance to Joy and Bryon on the calculation issue on the lowest bidders bid form. There is no issue with having the lower bidder correct his miscalculations. He informed the council that they can proceed with the bids now that the discrepancies have been corrected. Patrick Schmidt asked if this is in the wording of our bid documents and Jeff confirmed that it is.
- **Collection Report** – Jeff provided the council with an updated collection report and reviewed it with the council.
- **CGA Ballgame at York Revolution:** The ballgame this year will be held on October 1<sup>st</sup>. Invitations will be going out soon.

**Code Enforcement** – the council reviewed the letters and list of current property violations from Cliff of South Penn Code Consultants. The council decided to proceed with filing a citation on 62/64 Main Street for noncompliance with the junk complaint. 230 Main Street was given a 2<sup>nd</sup> / Final notice with 10 days to comply. The council agreed to proceed with enforcement if there is no compliance within 10 days. A motion to proceed with enforcement if there is no compliance on these properties was made by James and 2<sup>nd</sup> by John. The motion passed without opposition. 39 Main Street received a junk violation letter and was given 10 days to comply. 42 Beaver Street is a zoning violation due to having goats on a property where it is not allowed. 120 Main Street installed a

pool last year. They applied for a permit but never paid for it or picked it up. Cliff will be sending a violation letter. 121 High Street has gotten a demolition permit for removing the home.

### Alliance Fire and Rescue – no one present

#### Old Business:

- **Vacant Council position** – Patrick Schmidt offered to fill the vacant position on council through the end of the year. A motion to appoint Patrick Schmidt to the council was made by Mary and 2<sup>nd</sup> by James. Patrick will be able to take his oath of office at the July meeting after providing the signed affidavit of residency.

- **DCNR Playground Grant** – Due to the bids that that came in the project is going to be over budget. The increased costs are due to higher prices because of COVID. Joy estimates that we will now come in around \$141,416.00. Joy did apply for a Healing the Planet Grant from Giant for \$25,000 that she just found out about. She is also going to reach out to the county commissioners to see about requesting more Marcellus Shale money for this year.

- **Website** – www.feltonboroughpa.com is now live. Joy will continue to add more information onto the website over the upcoming weeks.

- **CDBG Grant** – There has been no new information on the grant. Joiann of the YCPC said they are awaiting HUD's approval of the 2021 Annual Action plan.

- **American Rescue Plan Funds** – the borough will be receiving a total of \$53,590.64. Half of which will be paid in July and the other half next year. Joy is working on getting the borough registered to receive the money with the help of Jeff's guidance. The borough can use the money towards the new park because during COVID more people took advantage of their local parks and recreation.

#### New Business:

- **Ambulance Report** – there were 2 calls in the borough in May. Red Lion Ambulance also gives a listing of missed calls. These are calls they are unable to respond too that are passed onto the next due ambulance. There has been a total of 1 missed call this year so far.

- **Fire Company donation / insurance** - The fire company is on the list of bills to pay this month. Last year, the council gave a \$1500 donation towards the workers compensation policy and Joy asked if it should be done again this year. After discussion of the council, they decided to not give any additional funding this year.

- **Fire Police Requests** – The borough received fire police request from New Freedom Borough and Springfield Township. A motion to approve the fire police request was made by Mary and 2<sup>nd</sup> by John. The motion passed without opposition. The council asked why they still need to approve these request when the borough does not cover them on Worker's compensation anymore. Joy will revisit this with Jeff.

- **Speeding issues on Main Street** – The office received another complaint about speeding on Main Street. Joy reached out to the state police and they will have an officer due a traffic detail when they have someone available. Speeding is and has been an ongoing issue but it does seem to be getting worse with the large tractor and trailers who are speeding through town. Joy mentioned that years ago a study had been done and the thought of putting bump outs on Main Street was discussed but never pursued because of losing parking spaces on Main Street. The council asked Joy to see what funding may be out there to help address speeding issues.

- **York County Quick Response Team request for donation** – nothing given due to having State Police.

- **York County Boroughs Association Meeting June 24<sup>th</sup>** – if the council would like to attend they need to let Joy know.

### Comments from Council –

- **John** said there are a lot of pot holes in the borough that need taken care of. He was asked to go around and mark them and let Joy know so we can have someone come and give us a price on fixing them. The storm drain inlet at 13 Church Avenue sits way to low. Joy will check with Byron but believes this may be addressed when the under drain for the park goes in because it is tying into that drain. There is a tree stump at the gazebo that needs to be removed. There was discussion on having the new tree service at Templeton's give us a price on removing it. Also, the netting that the contractor put down at the gazebo needs to come up. Joy will check with Byron on that.

### Engineer – Report

- **DCNR Playground Grant** – the following bids were received on Tuesday, June 1, 2021:
  - WG Land Co \$126,340.00
  - Shiloh Paving \$72,526.40
  - Penell Services \$69,550.00
  - Barnes and Barnes \$80,255.00

After the miscalculations were corrected, Penell Services bid came to \$68,780.00. As per Jeff Rehmyer, the council could accept these revisions on the low bid. A motion to accept the bid from Penell Services for \$68,780.00 was made by John and 2<sup>nd</sup> by Mary. The motion passed without opposition.

- **Stormdrain Cleaning** – Byron looked at the possibly of replacing the pipes because of not knowing what the bottom of the pipe will be like once it is all cleaned out. That cost is a lot higher that he thought it would be. There is a possibility that the borough could look at installing water quality inlets in addition to cleaning out the pipes and apply for a grant through the storm water consortium. Byron will be at next month's meeting to discuss
- **CDBG Engineering fees** – will discuss when he is here
- **Church Lane DGLVR** – almost finished with the project details just need Joy to do the traffic study and do pictures. Applications are due in July.

### Secretary –

- **Office closed on June 28th & 29th**
- **Vacation 8/1-8/7** – Council meeting on August 2nd or 9th? The council decided on the 9th.

**Adjournment:** A motion to adjourn at 7:43 pm was made by Mary and 2nd by Gary. The motion passed without opposition.

*Secretary - Joy Flinchbaugh*