

**Felton Borough, York County ~ Council Meeting**  
**Monday, July 10, 2023**

**Meeting Day and Time:** Monday, July 10, 2023 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton, PA.

**Council Members Present:** Gary Martin, Mary Lader, Sherry Arnold, James Vergos, Patrick Schmidt, Zac Klock John Trout, Mayor Bryan McManus, and Secretary Joy Flinchbaugh.

**Council Member Absent:**

**Others present:** Chad Arnold of Alliance Fire and Rescue

Gary opened the meeting at 6:30 pm with the Pledge of Allegiance to the Flag.

**Approval of Minutes:** A motion to approve the June 5th meeting minutes was made by James and 2<sup>nd</sup> by John. Patrick objected. He would like the June minutes to reflect more of the conversation the council had with Michael Males of Hopewell Fish and Game. The following will be added to the June 5<sup>th</sup> minutes: *Mike asked if any money was given for Exelon blocking off the creek for their special event. John mentioned that Exelon gave gift cards to the property owners that were directly affected by the closure.* All agreed with this addition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following additions GF: Gordon Brown \$381.61 & 216.25, Met-Ed office \$52.62, Met-Ed gazebo \$28.81, SWIF \$653.00 and State Fund: Met-Ed Blinking Light \$29.05 was made by Sherry and 2<sup>nd</sup> by John. The motion passed without opposition. Joy asked for a motion to pay the insurance bill that will come in before the August meeting. A motion to allow Joy to pay the invoice for the yearly insurance renewal before the August meeting was made by Sherry and 2<sup>nd</sup> by Patrick. The motion passed without opposition.

**Public Comment:** No public present

**Called to be on the Agenda:** No one called to be on the agenda.

**Alliance Fire and Rescue – Chad Arnold present**

- There was a total of 91 calls of which none were in the borough.
- Windsor Twp is revising their burn ordinance to clarify some issues. Chad thought it might be a good idea for the borough to look at it once it is completed. Chad will be sure to provide a copy when it is available.
- Fireside Days is coming up on October 28<sup>th</sup>. There will be a lot of activities for kids and a craft show.
- Gun Raffle tickets are still going well.
- Bingo on October 21<sup>st</sup>
- There will be an upcoming Paint Party
- Earl David event will be scheduled for later this year

**Solicitor – Jeff Rehmyer of CGA Law Firm - No memo provided.**

- **46 Sechrist Flats Road Stormwater Retention Pond** - Jeff continues to assist the borough on this issue.
- **Collection Report** – No report provided. Barb is out of the office.

**Engineer – Byron Trout of Gordon Brown updates**

- **CDBG Grant** - Permit has been approved and Penn Dot is supposed to be emailing them to Byron today.
- **Penn Dot Multimodal Grant Award Water Street & Moore Lane** - Resolution 2023-05 Secretary approved to sign the agreement. A motion to approve Resolution 2023-5 was made by Patrick and 2<sup>nd</sup> by Sherry. The motion passed without opposition. Byron will be providing the bid packet to Penn Dot to review.
- **Covid 19 ARPA Grant Red Lion Ave Stormwater** - awaiting on notice of award of the grant.
- **46 Sechrist Flat Road Retention Pond issues** - Gemcraft had a contractor go out to fix the storm basin. They did a correction that was not approved in the plan. They installed a drain in the pond which has created erosion at the outlet to the drain. A letter has been sent to Gemcraft indicating they have 10 days to provide information to the borough on what their response is going to be. They could be fined up to \$1,000 per day if they do not comply. A motion to have Byron proceed with enforcement if they do not comply within the 10 days was made by Patrick and 2<sup>nd</sup> by Mary. The motion passed without opposition.

### Code Enforcement – Wayne Smith

- Wayne completed some rental inspections in June.
- **3 Main Street** - once the homeowner received the notice of violation because of the porch, she has been looking for assistance to remedy the issue. She has asked for an extension until the end of September to get the porch fixed. Joy informed the council that she is working with the York County Planning Commission to get the funding to repair the porch. A motion to allow an extension until September 30th to fix the porch was made by Sherry and 2nd by Patrick. The motion passed without opposition.
- **134 Man Street** - Joy will check to make sure that a citation has been filed. No work has been completed.

### SEO - memo

- Church Avenue property was inspected due to the findings from the septic pump out manifest. At this point, there is no violation but Jeremy will check back every few months to make sure the problem has not gotten worse.
- A manifest was turned in today for another property that the pumper marked a problem with the pump. Notice was sent out to the property owner today.

### Old Business:

- **Painting dug out at ball field completed** - Keeney family completed the work and returned the supplies. John is coordinating a time to get a picture of them.
- **Request for stones on Church Lane off of High Street** - James brought up that this was discussed last month and we have stones left over from the Church Ave project that could be placed on this to help remedy the issue. A motion to have Pennell Services take the remaining stones and spread them on Church Lane was made by James and 2<sup>nd</sup> by Mary. Zac objected because he believes the stones are just a quick fix but we need to look at having this lane redone to fix it right. It was discussed that we will have Byron come up with a price to repair correctly and plan for this during the budget process for 2024. The motion passed.
- **Gazebo Painting** - An estimate from Pennell Services for wood replacement and repair 2 park benches that Joy found to be unsafe. The total cost to do the work is \$1250.00. John Trout said he can fix the 2 benches himself. A motion to have Keith of Pennell Services do the fixes at the gazebo, spread the stones on Church Lane and repair a banner on Main Street was made by Sherry and 2<sup>nd</sup> by Mary. The motion passed without opposition.

### New Business:

- **Ambulance Report** - there were no calls in the borough in June.
- **SPCA contract amount for 2024** - an email was received that the borough's contract price for 2024 will be \$357.00 compared to \$260.59 in 2023.
- **Parking lot painting** - the parking lot lines have not been done since 2010. Zac suggested that we have the parking lot seal coated first before getting the lines done. He will provide the name of a local company that can do the work.
- **Curb painting**- Joy asked Keith of Pennell Services to give a price for painting the yellow curbs on Main Street and the corner of High Street. His price would be \$600 for one day. We need to wait until after the handicap ramps are done before the curbs can be painted on Main Street.
- **Animal Control Officer end of year / SPCA** - notice has not been given yet but it seems that Michelle Klugh will no longer be providing Animal control services after the end of this year. Due to the number of municipalities that will need an officer, the SPCA is looking into providing that service for a fee beginning in 2024.
- **Burns Tree Service** - The office manager for Burns Tree Service has asked about advertising in the borough newsletter. The council felt that they could provide an insert in the newsletter to advertise their business or put a note in the borough newsletter that there is a tree service company in town. No fee would need to be paid in order to do that. Joy mentioned that in the past, Mignano's put in a flyer and if it increases the postage, they would pay the difference.

### Comments from Council

- **John** informed the council that a large tree limb had fallen at the playground and he and Bobby took care of it.

- **Patrick** said that the county boroughs association meeting was good and he found out that there are online tools that the council can use to find information. Patrick also said that there is a new state police liaison and he will get the information to the borough.
- **Gary** told the council that he feels there should be cameras in and outside of the office. Bryan mentioned he uses Simply Safe and Sherry mentioned a local security company they used. Joy will look into getting prices for the next meeting.
- **Zac** said that there have been thefts up on High Street. Joy informed the council that some issues on High Street were turned over to the state police.
- **Sherry** said that someone had gone through town shooting paintballs out onto cars.
- **Bryan** asked if the borough has copies of recorded subdivision. The borough does have them and they are available to look at.

**Secretary:**

- **August meeting** - there is a possibility that Joy will be out of town on August 7<sup>th</sup>. If that is the case, we may need to change the August meeting to the 14<sup>th</sup>.

**Adjournment:** A motion to adjourn the meeting at 7:59 pm was made by Mary and 2<sup>nd</sup> by John. The motion passed without opposition.

*Joy Flinchbaugh – Borough Secretary*