

Felton Borough, York County ~ Council Meeting
Monday, January 9, 2023

Meeting Day and Time: Monday, January 9, 2023 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton, PA.

Council Members Present: Gary Martin, Mary Lader, James Vergos, Zac Klock, Sherry Arnold, John Trout, Mayor Bryan McManus and Secretary Joy Flinchbaugh

Council Member Absent: Patrick Schmidt

Others present: Wayne Smith Codes Enforcement Officer, Byron Trout of Gordon Brown and Associates, Chad Arnold of Alliance Fire and Rescue

Gary Martin opened the meeting at 6:30 pm with the Pledge of Allegiance

Approval of Minutes: A motion to approve the December 5th minutes was made by James and 2nd by Mary. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the Treasurer's report with the following additions: GF: Wayne Smith \$200.00, Met-Ed office \$80.54 and State: Met-Ed Blinking Light \$19.09 was made by Sherry and 2nd by John. The motion passed without opposition.

Called to be on the Agenda: No one called to be on the agenda.

Public Comment: None

Alliance Fire and Rescue – Chad Arnold

- There were a total of 72 calls in December of which 1 was in the borough.
- There were a total of 1012 in 2022 of which 22 were in the borough
- There were a total of 160 certified trainings of which 30 were scheduled and 60 were unscheduled trainings. 2659 hours were spent on trainings in 2022.
- There was no fire loss in Felton borough in 2022 but a total of \$754,000 in total fire loss in the other coverage areas.
- There are some officer changes for 2023 and they will be provided to the borough soon. Scott Gingrich is still the chief. Tyler Burkins is now the Captain of the Red Lion Station and Derek Eveler is the Captain of the Felton Station.
- Chad presented some box changes to the council. The box changes are so that the fire company is not getting dispatched on non severe medical emergency calls with the ambulance dispatches. A motion to approve these changes to the 77 box was made by James and 2nd by Mary. Sherry abstained. The motion passed without opposition. Chad left the meeting at 6:45 pm.

Code Enforcement

- Wayne reviewed the report with the council. The 1st property on the list, Wayne has already met with them onsite 2 times and this situation continues to get worse. Another compliant has been received. The council decided to give them a final notice and if there is no substantial clean up made, there will be a citation filed with the district justice. The 2nd property on the list, the council decided that they have done enough of a cleanup and this case will be closed. The 3rd property for the tree and shrub violation has also been resolved and will be closed. The 4th property that put up a fence without a permit did pick up the permit but has not turned it back in yet. Wayne left the meeting at 7:03 pm.

Solicitor: Jeff Reymeyer's memo

- Updated Nuisance Ordinance - We updated the draft Ordinance per comments from Council. Additionally, we prepared a sample notice of violation of the Nuisance Ordinance to be used by the Borough. We await your questions and/or comments regarding the documents and are ready to proceed as may be necessary. The council will review and come back next month with any comments.
- Right to Know Request - We assisted the Borough Right to Know Officer with a response to a request.
- The Bidding Thresholds for 2023 have increased and are as follows:

- Purchases and contracts below \$12,200 do not require bidding or quotations (the previous amount was \$11,800).
- Purchases and contracts between \$12,200 and \$22,500 require 3 written or telephonic quotations (the previous range was \$11,800 and \$21,900).
- Purchases and contacts over \$22,500 require formal bidding (the previous amount was \$21,900).
- Collection Report. The Collection Report was reviewed by the council. Joy informed the council that there will be more being added to the list for nonpayment of the garbage payments for 2022. Right now the way our ordinance reads, we can only turn over the accounts when they haven't paid for the whole year. Being that the cost has substantially increased Joy asked if we should look at changing the ordinance to be able to send to collections before waiting a whole year. The council agreed and she will check with Jeff to have the ordinance updated and also have it that it can be amended by resolution if need be in the future.

Engineer –

- CDBG Grant – still waiting on Penn Dot permits. Hope to have it out to bid in March.
- Covid19 PA Small Water & Sewer grant – Byron provided Joy with the information and it was submitted on 12/21/2022
- Gemcraft homes Lot 7 & 8 (Main Street) – Gemcraft submitted revised stormwater site plans for both of these lots and Byron reviewed. Byron informed the council that they redid the house locations and stormwater. They have addressed all of Byron's comments and added in swales that Byron asked for. He wanted council to be aware of the changes.
 - Penn Dot Multimodal Grant Award – Water Street & Moore Lane: Due to the updated costs, our in-kind match changed from \$90,349.50 to \$200,007.00. The grant amount cannot be increased and the borough cannot afford that increase amount. Byron suggests that we look at reducing the project to take off Moore Lane. He will redo the project costs to only include Water Street and see if that will get us closer to our original price. What we can do is bid the worst part, Water Street and do a separate bid for Moore Lane and if the prices were to come down, then it could be added on.

SEO – Reports provided

- The council reviewed the provided reports on the inspections that were completed. Zac commented on the High Street property inspection and showed some pictures he took. There were no findings.

Old Business:

- **Municipal pay** – Credit Card payments- Joy reached out to the managers group and other municipalities use other services but Hopewell Twp uses Municipal pay and they have had no issues. Sharon our tax collector is going to use the service as well. A motion to start the process of getting all the paperwork filed with Municipality to be able to accept credit card and online payments was made by James and 2nd by Sherry. The motion passed without opposition.
- **Christmas pole decorations lists** – We have been approved to put up the decorations on the poles. A few poles have to be changed but we will be able to put them up this year. Pennell Services will do the installation for us but we will need to rent a bucket truck for when that takes place.

New Business:

- **Ambulance Report** – there was 1 call in the borough in December for a total of 22 calls for the year. 22 handled calls and 5 missed calls which would have then went onto the next due ambulance.
- **Hazard Mitigation Representative** – The County is updating the York County Hazard Mitigation Plan and is in need of a representative from the borough. Joy will check with our Emergency Management Coordinator, Dave Hagan to see if he is going to part of it for his other municipalities and can represent the borough as well.
- **YATB Member Contact & Representatives** – Joy will continue to be the representative.
- **Commonwealth Code new fees** – Joy provided the council with the updated fees. The inspections fees have been increased by \$10.
- **Volunteer Service Credit Program Eligibility List** – Joy reviewed the provided list of Volunteer firefighters who qualified in 2022 for the Volunteer Service Credit. A motion to approve the certified list was made by James and 2nd by John. Sherry abstained. The motion passed without opposition.

- **Fire police request for Dallastown Borough** – A list of all borough events in Dallastown borough was provided with a request for fire police services. A motion to allow this request was made by James and 2nd by Mary. Sherry abstained. The motion passed without opposition.

Comments from Council

- **John** mentioned there are some bad ruts in the grass at the playground area.
- **Sherry** mentioned that twice two cars have raced side by side down Main Street. Both times a gray older model car was involved. Joy will let the State Police know.

Secretary:

- **High Street** – Joy mentioned that she did talk to the church about possibly purchasing some of the land to do a parking lot and waiting to hear back. Not sure if it is even feasible.
- **Desk and file cabinet** – Joy hasn't gotten a chance to look anymore for a desk.
- **Budget vs. Actual** – Joy provided the council with a 2022 budget vs. actual.

Adjournment: A motion to adjourn at 7:58 PM was made by James and 2nd by Sherry. The motion passed without opposition.

Joy Flinchbaugh – Borough Secretary