

**Felton Borough, York County ~ Council Meeting  
Monday, January 6, 2020**

**Meeting Day and Time:** Monday, January 6, 2020 at the Felton Borough Office located at 88 Main Street Felton.

**Council Members Present:** Mary Lader, Ron Nickey, John Trout, Sue Golden, Sherry Arnold, James Vergos and Mayor Bryan McManus

**Council Members Absent:** Garland Martin

**Others present:** Tyler Burkins and Scott Gingrich of the Alliance Fire & Rescue, Bryon Trout of Gordon Brown & Assoc, Dino Bozzi and Joy Flinchbaugh, Borough Secretary.

**Byron Trout of Gordon Brown & Associates**

- The borough received a letter from DEP letter on December 13, 2019 stating that the borough's Chapter 94 Report for 2018 shows that the system is both hydraulically and organically overloaded. This being the case, the borough has been given 90 days to submit a plan and letter to address the issues. Joy and Byron both met with the sewer plant operator Fred Walton this morning. Byron believes the hydraulic overload is due to infiltration and this can be determined by doing sewer cleaning and televising of the lines. Smoke testing can also be done to find any cracks in the lines. The organic loading can be operator error as far as the location of the bimonthly testing. Starting this week, the location of the testing is going to be changed to the pump station to see if that makes a difference in the test. There could also be illegal dumping. Byron is now going to be put on the mailing list for the lab so he sees the results right away. Byron will need permission from the council to start working on a plan and response letter to DEP. As far as sewer cleaning and televising, Byron has spoken to a neighboring municipality and there is a possibility of going in with them, as they get bids through the PA Costars program. After the DEP letter is sent, we should expect a response letter from DEP telling the borough to go ahead with the plan. Other things the borough can do is send out a letter to all the sewer customers telling them that they cannot have their sump pumps, downspouts etc connected to the sewer and to check that they do not have a broken sewer cap. If need be, door to door inspections could also be done.

**Scott Gingrich – Alliance Fire and Rescue:**

- **Fire Reports –** Scott Gingrich provided the fire report for **December**. There were a total of 30 calls of which 0 (0%) were in Felton Borough, 12 (40%) in Windsor Twp, 4 (14%) in Chanceford Twp, 1 (3%) in North Hopewell Twp, 1 East Hopewell (3%), 6 in Red Lion Borough (20%) and 6 (20%) in other areas. **Year End Totals** were as follows: There were a total of 275 calls of which 28 (10%) were in Felton Borough, 53 (19%) in Windsor Twp, 97 (35%) in Chanceford Twp, 29 (11%) in North Hopewell Twp, 13 East Hopewell (5%), 10 in Winterstown Borough (4 %), 12 in Red Lion Borough (4%) and 33 (12%) in other areas.
- **Call Box Changes:** Since the company has now merged with Red Lion and became Alliance Fire and Rescue, the boxes need to be changed to reflect that merger.
- **Election of Chief and President for Alliance Fire & Rescue:** On Wednesday the company will vote on the chief and president as well as other officers. Scott is looking to be appointed the Chief and Dick Sterner as the president.
- **Ladder truck** is permanently out of service but they will be picking up another in the next couple of week.

Mayor Bryan McManus opened the Re-organization Meeting at 7:04 PM with the pledge allegiance to the flag.

**Swearing in of Council:** Mayor McManus proceeded to swear in the following newly elected council members. James Vergos, John Trout and Sherry Arnold

Bryan McManus was elected to a council position also so he presented the council with a letter of resignation. A motion to approve his resignation was made by Mary and 2<sup>nd</sup> by John. The motion passed without opposition. A motion to appoint Ron Nickey for the open council seat was made by Mary and 2<sup>nd</sup> by Sue. The motion passed with option.

**Swearing in of Elected Auditor:** Mayor Bryan swore in Kim McPherson for her elected auditor position.

**Nomination and Election of Council President:** Gary Martin was nominated for Council President.

**Nomination and Election of Vice President:** Mary Lader was nominated for Vice President.

Mayor Bryan then turned the meeting over to Mary since Gary was not present.

**Nomination and Election of Vacancy Board Chair:** Mary Lader will stay on as the Vacancy Board Chair.

**Nomination and Election of Pro Tem:** Sue Gold will stay on as Pro Tem.

**Appointments:**

**Borough Secretary / Treasurer:** Joy Flinchbaugh

**Borough Solicitor:** Jeff Rehmeyer, CGA Law Firm

**Codes Enforcement Officer:** Joy Flinchbaugh

**Zoning Officer:** Joy Flinchbaugh

**Borough Engineer:** Bryon Trout of Gordon Brown

**Building Inspector:** Commonwealth Code Inspection Service

**Open Records Officer:** Joy Flinchbaugh

**Sewage Enforcement Officer & Rental Inspections:** South Penn Code Consultants

All appointments were approved by the council and will remain the same.

**Approval of Minutes:** A motion to approve the December 9<sup>th</sup> & 23<sup>rd</sup> council meeting minutes was made by Ron and 2<sup>nd</sup> by Sherry. The motion passed without opposition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following addition: GF: Gordon Brown \$341.25 was made by Sue and 2<sup>nd</sup> by James. The motion passed without opposition.

**Public Comment:** None

**Engineer:**

- **DEP Letter** - A motion to allow Byron to proceed with the plan and response to the DEP letter was made by Ron and 2<sup>nd</sup> by John. The motion passed without opposition.

**Solicitor:**

- **Sale of the Sewer System** ~ CGA assisted with drafting the letter of support to the PUC for York Water to take over the Borough's Wastewater System. York Water is waiting for approval from the PUC.
- **Ordinance No. 2020-01, Amending Ordinance No. 2019-02, the Volunteer Service Credit Ordinance** ~ CGA revised the Ordinance to amend the name of the Fire Department due to the merger. The Ordinance was advertised and is ready for adoption.
- **Firearm Discharge Ordinance** ~ a memorandum and revised draft Firearm Discharge Ordinance were provided at the December Borough Council meeting for your review. Please let CGA know if there are any questions or if Council wants to move forward so they can assist.
- **Bidding Thresholds for 2020 have increased** ~ Purchases or contracts in excess of \$21,000 (previously \$20,600) must be put out for public bid, and purchases or contracts greater than \$11,300 (previously \$11,100) but that do not exceed \$21,000 (previously \$20,600), require 3 written or telephonic quotes.
- **Boot Camp for Newly Elected Officials** ~ this free Seminar will be offered on January 29, 2020, on Wednesday, 3:30-5:00 p.m., at the CGA Law Firm, 135 N. George St., York. There will be light refreshments.
- **Collection Report** ~ the council reviewed the collection report.

**Old Business:**

- **Sale of Sewer** ~ was discussed earlier.
- **13 Church Avenue** -
  - DCNR Grant Assistance Quotes – Proposal from Gordon Brown & Assoc. for \$8500 and Land Logics Group for \$7950. Gordon Brown's proposal includes the site boundary and topographic survey of the properties which Land Logistics does not. A motion to approve Gordon Brown for the DCNR Grant assistance work was made by Ron and 2<sup>nd</sup> by Sue. The motion passed without opposition.
- **Charles St DGLVR awarded** – the borough was awarded \$94,055.00 to complete work on Charles Street. Once the contract has been signed by all parties, work can begin on the project.
- **Tax Collector** – Bryan Dixon won the tax collector position by a write in vote. He is unable to take the position as tax collector. A motion to accept his resignation was made by Ron and 2<sup>nd</sup> by Sue. The motion passed without opposition. Sharon Wolfe will continue as the borough's tax collector.

**New Business:**

- **Ambulance Report** – no report yet.
- **Liquid Fuels Audit approved** – The 2018 Liquid Fuels Audit was done on October 1 and was approved.
- **Ordinance 2020-01 Amending Ordinance 2019-02, Volunteer Service Credit Program** (due to merger) – A motion to adopt Ordinance 2020-01 amending the Volunteer Service Credit Program ordinance to reflect the name change since the merger was made by Ron and 2<sup>nd</sup> by Sue. The motion passed without opposition.
- **Plumber** needed for sewer plant and brush trimmed along banks – Joy has contacted Jeff Arnold to do the repairs.

**Comments from Council**

- **John** asked the council if the Kids Fishing Derby could take place again this year. All the council agreed to have the event again. A motion to give \$300 to the Collinsville Fish and Game toward the stocking of trout was made by Mary and 2<sup>nd</sup> by Sue. The motion passed without opposition.
- **John** also mentioned contacting Exelon about money towards the park renovation project. James works for Exelon and may be able to find out a contact for the borough. It was also mentioned about contacting the Elks and VFW.

- **Ron** mentioned that there is a Beaver building a dam in the creek on Beaver Street and to see what is going on with the porch repair at 64 Main Street. Also, check on the trees on the property if they are in compliance with our tree ordinance.

**Secretary:**

- Office closed Tuesday, January 14th – Tuesday, January 22nd

**Adjournment:** A motion to adjourn at 8:15 pm was made by Ron and 2<sup>nd</sup> by James. The motion passed without opposition.