

**Felton Borough, York County ~ Council Meeting
Monday, February 5, 2024**

Meeting Date and Time: Monday, February 5, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Mary Lader, James Vergos, John Trout, Sherry Arnold, Zac Klock and Mayor Bryan McManus

Council Members Absent: Patrick Schmidt

Other present: Chad Arnold of Alliance Fire and Rescue, Justin Derr-Carney & Robert Lowe of Charter Ambulance and Secretary Joy Flinchbaugh.

Council present Gary martin opened the meeting with the pledge alliance of the flag at 6:30 pm.

Approval of Minutes: A motion to approve the January 2nd meeting minutes was made by John and 2nd by Mary. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: GF: Klugh Animal Control \$55 and YCBA \$15, SF: Met-Ed Street Lights \$599.89 was made by Zac and 2nd by James. The motion passed without opposition.

Called to be on agenda: Justin Derr-Carner & Director Kevin Copeland of Charter Ambulance were present at the meeting to introduce themselves and their new ambulance company. They are a new company, 3 months old that arose out of a shortage of EMS services available. They are station 98 but have not been dispatched yet. Justin said they have 2 fully equipped BLS, Basic Life Support, ambulances stocked and ready to be used. They are interested in being a 2nd or 3rd due ambulance for the borough and, if the borough would be interested, they could have a unit stationed in the borough. Right now, they have 5 on staff which includes 2 full time and 3 part time. They are currently doing only transports until they have a contract with a municipality do handle their ambulance services as well. Of the 2 full time employees, Kevin has 25 years' experience and Justin 6 years in EMS. The have spoken with Brad at Red Lion Ambulance company and Windsor Twp. They are available to handle any of the calls the borough would like to designate to them. They left the meeting at 7 pm. The council went on to discuss the meeting Bryan and Gary had with Brad at the Red Lion Ambulance Company. Byran mentioned that they are only showing one day that they were not available for service and that was because the 2 scheduled for the shift called off work. Chad reiterated that the whole issue is the amount of time they have called into the county and placed themselves out of service. After much discussion on the issue, Joy was asked to contact 911 to find out how many times they have called in and placed their company out of service.

Alliance Fire and Rescue – Chad Arnold

- There was a total of 74 calls in January of which 1 was in Felton Borough
- The rescue is out of service for another week
- They are currently revamping the call boxes
- Gun raffle will be starting up again next month
- There is a special bingo planed for 3/2/24. Chad left the meeting at 7:25 pm.

Solicitor – Jeff Rehmeyer of CGA Law Firm memo

- **46 Sechrist Flat Road:** I recently received a response from Attorney Scherr representing TriCorner-Gemcraft Homes, LLC. I forwarded it to you previously. I have not heard from the attorney who represents Cornerstone at Concord Commons, L.P.
 - I have asked the Borough Secretary and Borough Engineer for some assistance with regard to our response to Attorney Scherr. I would ask Borough Council to think about its preferences at this juncture as well. I understand that you do not want to return the money obtained from the Letter of Credit and I am not necessarily advocating that. But I am trying to seek concurrence on a resolution.

- Correspondingly, I do not think the Borough should release any of the monies from the Letter of Credit that is has in its possession right now either. I welcome your questions, comments, and thoughts.
- **Gemcraft Homes, Lot 7 & 8.** It is our understanding that an E&S Plan is required for the one of the lots and that a correction action plan is required for the other and that the Borough is holding occupancy permits until these issues are completed. Please advise if you need us to provide any assistance.
- Provided guidance regarding re-organization issues regarding offices and vacancies.
- **Bidding Thresholds for 2024** have increased and are as follows:
 - Purchases and contracts below \$12,600 do not require bidding or quotations (the previous amount was \$12,200).
 - Purchases and contracts between \$12,600 and \$23,200 require 3 written or telephonic quotations (the previous range was \$12,200 and \$22,500).
 - Purchases and contacts over \$23,200 require formal bidding (the previous amount was \$22,500).
- **Collection Report** - The council reviewed the collection report. Joy informed the council that she did receive a call from 120 Main Street saying that they are putting the property up for sale. The council discussed these 3 properties and the possibility of sending them to Sheriff Sale. They asked Joy to find out if the borough would receive the \$3,000 back for 120 Main Street if they sent it to sheriff sale and it sells before then. A motion to send 120 Main Street, 157 High Street and 42 Beaver Street to sheriff sale was made by Jame and 2nd by Zac. The motion passed without opposition.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant** – bid opening is scheduled for February 29th and Byron said there have been contractors who have picked up the bid packet.
- **Penn Dot Multimodal Grant Award** – Water Street & Moore Lane – We are on hold and have not gone out for bid yet.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – the agreement has been signed and we are now waiting for the state to sign so we can move forward.
- **Local Share Account Statewide Grant for Church Lane** – Joy will check to see if we can find out when these awards will be announced.
- **CDBG grants for 2024-2027** – we did not apply for this round of grants because the borough is no longer considered a low / mod income area. If we were to be awarded a grant the borough would have to do an income survey of all the properties affected and we would have to have a 100% return rate which we do not believe would be feasible.
- **46 Sechrist Flat Road** – new retention pond is functioning currently.

Code Enforcement – Wayne Smith

- **3 Main Street** – The permit application has been picked up by the awarded contractor.
- **47 Main Street** – The post office only has 1 address for this property. Joy is in the process of sending Wayne all the back information on the property.
- Wayne asked if he should only work on items as requested or also drive through the borough every so often. The council would just like him to address things that are provided to him.
- **42 Beaver Street** – There have been ongoing issues with the dogs at this property. Michelle Klugh has been out numerous times and nothing has been done yet. Joy reached out to the state police for assistance as well. Sherry mentioned that her dog was bit by one of the dogs a few months back and Joy was told today about a bite someone got from one of the dogs. The council asked Joy to reach out to the SPCA for help. The council at this time, Joy should not pay the current invoice for Michelle Klugh.
- **297 Main Street** – Joy sent a notice in regards to all the impervious stone area that has been added.

SEO – Adam Anderson of Design Concepts

- Memo: 287 Main St – tank replacement permit

Old Business:

- **Our burn ordinance vs. Windsor Twp new Open Burn Ordinance** – nothing new currently.
- **YATB Board of Directors Representative** – Joy will be the representative.
- **Banners** – Joy reached out Explore York about getting new banners that show the borough's 125th anniversary this year but have not heard anything back yet.

New Business:

- **Ambulance report** – there were 2 handled calls in the borough in January, one was missed.
 - A letter was received from Red Lion Ambulance in regards to Wellspan starting to provide additional staffing to help the ambulance stay staffed.
- **Felton's 125th anniversary** – the borough anniversary is June 1st. Sonlight Chapel reached out to the borough about holding a community weekend June 21-23rd. Joy thought this would be a good time to have a celebration for the anniversary, on Saturday, June 22nd. Joy will work with Leah, of Sonlight to coordinate the event. Mary would like to know when the meeting will be.
- **Patrick's council seat** – being that Patrick did not attend the re-organization meeting that occurred on Tuesday, January 2nd or take the oath of office elsewhere or provide an affidavit of residency his seat can be declared vacant. A motion to declare Patrick Schmidt's council seat vacant was made by Mary and 2nd by Sherry. The motion passed without opposition.
- **Firefighter Volunteer Credit Listing** – A notarized listing of the 2023 firefighters eligible for the tax credit was provided to the borough. The list is as follows: Scott Gingrich, Isaiah Gingrich, Chad Arnold, Sherry Arnold and Dick Sterner. A motion to approve the volunteer credit list for 2023 was made by James and 2nd by Mary. Sherry abstained. The motion passed without opposition.

Comments from Council

- **John** mentioned that Exelon is willing to install the electric to the pavilion. Joy will need to check with Met-Ed about getting a line run down the pole. The kids only fishing event will be held the 2nd week of March and the Exelon only fishing weekend will take place in the fall. A motion to approve the Kids only fishing event and the Exelon Only fishing weekend was made by Zac and 2nd by Mary. The motion passed without opposition.
- **James** said that his broken garbage toter has not been picked up. Bryan said his has not either.
- **Bryan** said that we need a new American flag at the baseball field.

Secretary:

- Out of office: Thursday, Feb 8th
- Statement of Financial Interest Forms for 2023 – will give them out next month. Due by May 1st.

Adjournment:

A motion to adjourn was made by Zac and 2nd by Sherry and 8:14 pm. The motion passed without opposition.

Borough Secretary
Joy Flinchbaugh