

**Felton Borough, York County ~ Council Meeting ~ via Zoom
Monday, February 8, 2021**

Meeting Day and Time: Monday, February 8, 2021

Council Members Present: Gary Martin, Mary Lader, Sue Golden, Sherry Arnold, James Vergos, , Ronald Nickey, John Trout (*via call in*) and Mayor Bryan McManus

Others present: Zach Klock, Wesley Henise, Tyler Burkins of Alliance Fire and Rescue and Joy Flinchbaugh Borough Secretary.

Gary Martin opened the meeting at 6:30 pm

Approval of Minutes: A motion to approve the January 4th minutes was made by Mary and 2nd by James. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the treasurer's report with the following additions: General Fund: Gordon Brown \$496.23 & 120.81, Cardmember \$91.92, Met-Ed \$133.07 Office, \$19.87 Gazebo, State Fund: Don's Lawn & Landscaping \$287.50, Met -Ed \$20.35 was made by Sue and 2nd by Mary. The motion passed without opposition.

Public Comment: **Wesley Henise** owner of 69, 71 & 71A was present to voice his concern for the neighbors having chickens 3' from their porch and 6' from his rental home. The chickens are council member Sherry Arnold's chickens. The ordinance 2020-02 Section B reads as follows: *All chicken coops, enclosures or fenced area containing the chicken shall be at least 15 feet from any property line or otherwise screened fully from the neighboring property.* The council reviewed the photos of the chicken coop and Sherry explained the maintenance for the chickens. The council agreed that she is in full compliance with the ordinance. Wesley would like to see an amendment made to the ordinance that it reads that chickens need to be kept so many feet away from neighboring homes. Joy is to check with Jeff and share that response with Wesley.

Zach Klock of 61 High Street was present at the meeting to see what the council has decided since the water meeting. At this point, they still have not made a decision and are not willing to vote on it tonight. Jeff will be in attendance at next month's meeting so they can discuss it more with him then. Zach wants to know what he needs to do next. If the council decides not to pursue the public water he needs to make a decision as to what he is going to do about his situation.

Tyler Burkins of 230 Main Street said that he received a letter from the borough's codes enforcement saying that he has 10 days to remove the junk from his property. He is unsure what they are referring too. Joy showed pictures that were taken. The council decided to give Tyler 30 days to clean up and asked that he put everything in one area rather than throughout his back yard.

Called to be on the Agenda: **No one called to be on the agenda.**

Alliance Fire and Rescue – Tyler Burkins presented the monthly reports for the Alliance Fire and Rescue. In January there were a total of 76 calls for the fire company of which 5 were in the borough. The new ladder truck is here and training will begin this week. They sold the expedition and it will be leaving the Felton station this week.

Engineer – Report

- **DCNR Playground Grant – Professional Services.** The DCNR grant requires \$10,000 in professional services on the grant and the engineering fees we paid last year to prepare the grant do not count towards the total. Byron has provided a professional services agreement for \$5,000 to complete work on the grant and bidding process. A motion to approve the agreement was made by Ron and 2nd by Sherry. The motion passed without opposition.
- **Playground drawing** – Questions from Byron on the park drawing:
 - Is the layout acceptable? – The layout is acceptable to the council.

- Is the type of playground equipment and pavilion acceptable? – Everything is good and will stay the same.
- DCNR has required that 1 park bench be ADA accessible. Either one bench needs put inside the mulch area or a paved walkway needs expanded to the bench. The council agreed to pave an area up to and around a bench
- Byron plans to have the bid specifications ready for review by Council for the March 1 meeting and also have the draft sent to DCNR for their review during the same time period. Following the council's approval the bids can be advertised with an April bid opening, May award and start of construction May thru July.
- Joy mentioned putting a memorial tree at the playground for Gary McBrien.

Solicitor: Report

- **Public Water** - Jeff was present and assisted with the Public Water meeting held on January 11, 2021 and continues to provide guidance regarding the requirements for public water.
- **DCNR Grant** – CGA is in the process of researching and reviewing information regarding the real estate involved in the Felton Memorial Park Development in order to complete the required Certification of Title Form required by DCNR.
- **Collection Report** -The Report was reviewed by the council and there is no further actions needed. Joy mentioned that those who have not paid all of their 2020 garbage fees will be turned over for collection from Jeff's office if they don't pay by the end of February.

Code Enforcement

- **South Penn Codes** is handling: 9 Maul Ave, 62/62 Main Street, 134 Main Street, 230 Main St
- **121 High Street** – settlement didn't take place because a title was needed for mobile home. Gary Martin mentioned that there is a stray cat problem at the property. It was agreed to have Gary set some traps and take them to the SPCA.

Old Business:

- **Public Water Meeting January 11th** – the council is not ready to make a decision yet on public water. It was suggested to send a letter to all those on High Street to see what their current situation is with water. These are the homes that brought the water need to the attention of the borough. Joy will compose a letter and send it out. It was discussed to try and find out if a water table study was done when the sewer system went in.
- **DCNR Playground Grant**
 - The borough received \$11,196.27 from the York County Commissioners from the Marcellus Shale money. This was a reimbursement for the money the borough paid to prepare the DCNR grant application.
 - **Conference Call** – Joy and Byron had the conference call with our regional advisor and we know the process going forward.
 - **Any changes?** Was discussed earlier.
 - **Estimates on equipment** – We received updated quotes from George Ely & Associates on the playground equipment, pavilion, borders, installation and mulching. Joy needs to clarify the one quote
- **Tree on Church Lane off of High Street** – The tree on Church Lane is in the boroughs right away. We were given a quote from J&L Lawncare & Maintenance for \$400 to complete the trimming. A motion to approve the tree trimming by J &L Lawncare and Maintenance was made by Mary and 2nd by Ron. The motion passed without opposition.
- **CDBG Grant application submitted** – an application to complete ADA requirements on Main Street and High Street was submitted on January 13, 2021. We won't know until later this year if we were awarded a grant.

New Business:

- **Ambulance Report** – no report for January has been received yet.
- **Website request from resident** – we have received a request from a resident to do a borough webpage. PSAB does offer a website design service. The council agreed to look into and Joy will get the information for the next meeting.
- **Storm drain cleaning** – Brett Shoffner plans to do the borough's storm drain clearing in March
- **2021 Fee Schedule Resolution 2021-02** – Resolution 2021-02 for the borough's fee schedule for 2021 was presented to the council. A motion to approve was made by Mary and 2nd by Sherry. The motion passed without opposition.
- **Snow removal at 70 Main Street** – we need to have someone do the snow removal on the sidewalk along 70 Main Street. John will check with Bobbie who is the borough's new part time parks and rec person. Bryan and Sherry both offered to take care of it if they are able to.
- **Accountant for council payments** – when doing the year end reports for the borough, Joy checked with CGA to see if the council should receive a 1099 since the total council payments came to \$600 per person in 2020. She was informed that the council should be receiving a W2. Going forward there will be taxes withheld and a W2 given at the end of year. The borough needs to reach out to an accountant to find out how to handle last year's payments.

Comments from Council –

- **John** - said that the Fishing Derby for children will be held April 10th and 11th. Hopewell Fish and Game, Collinsville Fish and Game and Isaac Walton League will all be stocking the creek this year.
- **Bryan** believes that Jeff will recommend that the council make a decision either for or against moving forward with public water. Bryan is concerned with South Penn Codes and the way they are handling our codes enforcement. Joy informed the council that they do not seek out issues rather they only respond to complaints the borough receives and Joy passes onto them.

Secretary – None.

Adjournment: A motion to adjourn at 8:08 pm was made by Ron and 2nd by Mary. The motion passed without opposition.

Secretary - Joy Flinchbaugh