

**Felton Borough, York County ~ Council Meeting
Monday, February 3, 2025**

Meeting Date and Time: Monday, February 3, 2025 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Sherry Arnold, Zac Klock, James Vergos, John Trout, Mike McPherson, and Mayor Bryan McManus

Council Members Absent: Mary Lader

Other present: Tim Quinan Chief of North Hopewell Police, Scott Gingrich of Alliance Fire and Rescue, and Secretary Joy Flinchbaugh.

Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the January 13, 2025 meeting minutes was made by James and 2nd by Zac. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: GF: North Hopewell Twp Police \$2057.00 and STATE FUND: Met-Ed Street Lights \$638.23 was made by James and 2nd by Sherry. The motion passed without opposition.

Called to be on agenda: No one called to be on the agenda.

Public Comment: None

Police: Tim Quiann Chief of North Hopewell Police

- Tim went through the following report for January
- There was a total of 42 contacts for January. 12 were calls for service and 33 were traffic stops
- 22 traffic citations were issued, 9 written warnings, 2 verbal warnings
- They spent 30.25 hours in the borough in January
- Scott mentioned to Tim that someone has been driving through the ballfield at night. Tim will ask around to see if anyone has seen who it may be.

Alliance Fire and Rescue – Scott Gingrich

- There was a total of 93 calls for service in January, of which 2 were in the borough and were medical assists.
- They have received word that the new engines plans are ready for them to check out before it is built. A group will be traveling out June 8-10 to go over the details. They believe they should have it by Christmas.
- They may sell the 98 engine or keep as a reserve. The next equipment purchase will be a new rescue truck. They have figured they can handle 2 truck loan payments so they can be proactive with the equipment purchases.
- May 31st will be a music festival with folk, country, and country rock. The public has asked for something like the fiddlers' convention in the past.
- Training is ongoing and very important to the fire company. They are training 3-4 times a month. There was a total of 189 hours of training in January.
- They are looking at upgrading their rescue tools with better technology.
- They are looking to install a bathroom in the fire station in Felton. Scott asked about needing a permit.

Solicitor – Memo

- **Felton Borough v. Jason Wilt, 42 Beaver Street** - We communicated with the District Magistrate to proceed with efficiency in this matter. We are filing a second complaint. Joy believes the fence along the creek and coming up from the creek bed has been removed. She will double check and let Jeff know.
- **Felton Borough v. Kim Vannoy, 48 High Street** – police are handling and informing CGA.
- **Solicitation Ordinance** - We reviewed the draft Ordinance prepared by the Borough Secretary. We provided a redlined version of the Ordinance to her along with some questions to keep in mind for enhancing the process. We are ready to assist as may be directed. Joy suggested that we add, no solicitation after dark and the council agreed.
- **Collection Report** – the council reviewed the collection report. A motion to move forward with filing liens on 20 Seitz Avenue & 139 Main Street was made by Sherry and 2nd by John. The motion passed without opposition.

Engineer – Byron Trout of Gordon Brown

- **Penn Dot Multimodal Grant Award Water Street & Moore Lane** is on hold until the spring. Joy submitted for reimbursement for the last W. Craig Adams payments.
- **Covid 19 ARPA Grant Red Lion Ave Stormwater** – Byron has received verbal comments on the PennDOT permit and expects to resubmit by Wednesday of this week for final approval.
- **Local Share Cat 4 & Statewide Grant from 2023 for Church Lane** – Bid opening is scheduled for February 27th. The Statewide grant was just signed by Joy and Gary. Joy is applying for reimbursement for engineers' fees under the Category 4 grant.
- **297 Main Street impervious area added** – Byron sent a letter on January 23rd giving them 20 days to reply.
- **Local Share Category 4 2024** – Main Street Stormwater Replacement / Parking Lot at Playground – we should find out in March whether we have been awarded the grant.
- **Local Share Statewide Grant 2024** – we should receive notification in the fall.
- **York County Open Space Marcellus Shale Grant \$37,500 for parking area** – Byron provided 3 drawings for the borough to choose from on the number of parking spaces to plan for. The council likes the overlay drawing of both designs to give the most parking spaces. They will be doing the PNDI this week and begin the process with PEMA and FEMA for approval. It was brought up that John spoke to Brett Shoffner about using his lot at 10 Church Avenue for parking. He said that it can be used and Joy confirmed that today. Tim left the meeting at 6:59 pm.
- **CDBG Grant handicap ramps** – Joy noticed the problems with the ramps at 19 & 11 Main Street. She took pictures and sent onto Byron to investigate. Scott mentioned that there are more than these two areas.

Code Enforcement –Nothing to report.

SEO – Site Design Concepts – Nothing to report

Zoning – Nothing to report

Old Business:

- **Solicitation Draft ordinance 2025-01** - was discussed earlier.
- **Street Sweeping estimate** – Brett Shoffner of York Sweeping Co gave a price of \$8712 for a one time per year street sweeping for the whole borough. The council asked Joy to check with Red Lion Borough. Joy did check with Windsor Twp but Modern Landfill does it for

them as part of their Host Community Agreement. The company that they use is All Season Landscaping

- **Dog incident at 56 Charles Street** – still trying to get Michelle Klugh to file the confinement charges.
- **Horse & Buggy signs on Main Street** – there will be signs going up in the borough in the next couple of months.
- **Shoveling at 70 Main Street** – Joy tried to find someone to do this but Bryan said he has no problem taking care of it. Joy will get salt for Bryan to use on the ramp and sidewalk.
- **Sewer line at 64 Main Street** – CCIS is looking into this. Bryan said he did go look at it and the pipe is not going anywhere when it come out of the foundation.

New Business:

- **Ambulance report** – there were 4 calls in the borough in January and they were all handled.
- **Penn Waste monthly fee increase** – after receiving the letter the end of 2024, Joy calculated what she thought would be our monthly contract in 2025. The borough received the January invoice and it was higher than expected. After confirming with Penn Waste and figuring out their formula to determine the rate for 2025 it was realized that \$108 per quarter in 2025 would not be enough to cover the contract increase. The borough needs to charge \$114 per quarter this year to cover the contract increase. The council agreed that it will need to increase to \$114. Joy will have the resolution ready for next month to make the change. Joy will advertise the difference in the March newsletter that will go out with the 1st qtr. invoice.
- **Dallastown, Fawn Grove Borough, and Red Lion Fire Police Requests** were received by the borough. A motion to approve all the requests was made by James and 2nd by Zac. Sherry abstained. The motion passed without opposition.
- **Auditor Vacancy** – we have a vacancy in the auditor position due to Sherry Urey’s term only being for 2 years. This position will be on the ballot this year so we only need someone to fill in for this year only.

Comments from Council –

- **John** mentioned that the light on Red Lion Avenue across from Seitz Ave has not been reconnected since they finished the bridge. Joy said she has put in a request for this light numerous times.
- **Zach** asked what we are going to do about the water situation. Earlier in the meeting Joy mentioned to the council that a new well was drilled at 29 High Street with only a 1 gallon per minute yield at 525’. This area is having a lot of water issues. 42 Red Lion lost their well for a period of time a few weeks ago. The council decided that it would be a good idea to reach out to York Water Company again to see if there would still be an option to have public water brought to the borough. Joy will reach out to JT.
- **John** also mentioned that the kids only fishing week will be April 11 – 20th and Exelon would like to hold their fishing weekend on May 16-18.

Secretary:

- The office will be closed on Thursday, February 20th
- The flag at the ballfield needs to be replaced. Scott will take care of it.

Adjournment:

A motion to adjourn was made by James and 2nd by Sherry. at 7:47 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh