

Felton Borough, York County ~ Council Meeting
Monday, February 3, 2020

Meeting Day and Time: Monday, February 3, 2020 at the Felton Borough Office located at 88 Main Street Felton.

Council Members Present: Garland Martin, Mary Lader, Ron Nickey, John Trout, Sue Golden, Sherry Arnold, James Vergos and Mayor Bryan McManus

Others present: Tyler Burkins and Scott Gingrich of Alliance Fire and Rescue and Joy Flinchbaugh, Borough Secretary.

Gary Martin opened the meeting at 6:30 pm with the pledge allegiance to the flag.

Approval of Minutes: A motion to approve the January 6th council meeting minutes was made by Mary and 2nd by Ron. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the treasurer's report with the following additions: Sewer: CGA \$50.00, Gordon Brown \$540 & \$258.75 and General Fund: Gordon Brown \$1551.25 was made by Mary and 2nd by James. The motion passed without opposition.

Public Comment: None

Called to be on the Agenda: No one called to be on the agenda.

Solicitor:

- **Memo:**
 - **Sale of the Sewer System** - CGA is continuing to assist as needed in the approval process of York Water's application to the PUC.
 - **121 High Street, Leedale Reed - Attorney** Steve McDonald of CGA has discussed the issues regarding this property with Joy and is developing options to address them.
- **Snow Emergency on High Street** - Joy informed the council that after last month's snow storm she received a call from 61 High Street informing her that the snow plow hit the telephone pole right at his driveway. With the parking on High Street and it being so narrow he wanted to know if there is anything that can be done. Joy reached out to Jeff and he came back again with information on doing a traffic study and also said the borough could change the snow emergency to 2" rather than 6" that it is now. Joy sent out letters to the residents on Main Street and High Street, reiterating the process for a Snow emergency and asked that the High Street residents move their cars to the church parking lot during any snow storm due to the narrowness. The council decided to hold off until after the next snow to see what happens. Joy was asked to check with the resident on High Street that parks the trailer along the street. Joy was also asked to check into the planter at the church at 53 Main Street and the white trailer that parks along Main Street, for obstructing sight distances.
- **Collection Report:** No report received, Barb was out of the office.

Engineer- Byron Trout of Gordon Brown & Associates

- **Correction Action Plan for DEP** in response to DEP's letter dated December 13, 2019. The DEP letter stated that the borough's sewer plant is hydraulically and organically overloaded. After doing some research on the issues, it was found that when WG Malden did the calibration of the meters in April of 2019 they found that the sensor was broken and giving false readings. This finding proves that was the issue with the hydraulic overloads because after their calibration, the readings dropped. As far as the organic loading, it seems to be an error in the testing methods. There could be an issue with sewer lines having debris in them and when there are high flows it could be flushing that debris out causing the high readings. There could also be illegal dumping into the system. At the meeting that Joy and Byron had with our plant operator Fred, he suggested that it could also be due to the decanting schedule of the tanks. If the test was taken anytime within a certain amount of hours after the decanting, it could throw off the readings because of the sediment being stirred up in the tanks. Fred is to be getting the decanting schedule to the borough to check. It was also decided to change the location of the test to the sewer pumping station. We are waiting on confirmation that this change has taken place.
 - DEP suggests restricting any new connections to the system until this problem can be worked out. A motion to have Jeff prepare an ordinance if necessary restricting any new sewer connections was made by John and 2nd by Sue. The motion passed without opposition.
 - Joy will be sending out a letter to all the sewer customers explaining illegal connections
 - Monthly DMR's are now to be sent to Byron on a monthly basis to review
 - Sewer televising – Byron suggests getting 4,000 feet of the sewer lines cleaned and televised. He can reach out to local contacts for bids and also get more information from Windsor Twp about possibly piggybacking with them on their contract. A motion to get proposals and look into

piggybacking with Windsor Twp through the Costars program to get a lesser amount per foot was made by Ron and 2nd by Mary. The motion passed without opposition.

- **Chapter 94 Report** - Byron has this report almost complete, just waiting on some information from Walton Water to be able to complete. It is due March 15th. Joy mentioned that she is having trouble getting information from Walton Water and will be checking with Jeff to find out about withholding payment until they provide all the needed information.

Alliance Fire & Rescue:

- **Fire Reports** – Scott Gingrich provided the fire report for January. There were a total of 29 calls of which 6 were in Felton Borough, 12 in Windsor Twp, 6 in Chanceford Twp, 5 in North Hopewell Twp, 1 East Hopewell, 3 in Dallastown Borough, 19 in Red Lion, 1 in Shrewsbury Twp, 2 in Spring Grove Borough, 1 in Stewartstown Borough, 1 in Windsor Borough and 5 in York Twp.
- **Fire Company Merger** – On February 19th they will officially change over to Station #77.
- **Ladder Truck** – An intern ladder truck has been picked up to use until they can get a new one. 15 people can drive it and it should be in service soon.
- **Equipment** – they will be moving one piece of equipment to Red Lion station to cover one of their pieces while it is out of service.
- **Fire Police Request** – Joy told Scott that a Fire Police request was received but not sure how to handle it now that they have their own worker's compensation insurance. Joy has reached out to Jeff at CGA for an answer. Scott would like to know because he has not been able to get an answer from anyone.

Codes Enforcement Officer:

- 121 High Street – Joy has been in conversation with Stephen McDonald at CGA. He suggest the first course of action is to send them an ordinance violation letter in reference to our nuisance ordinance. Stephen is also going to address the other issues Mrs. Reed has been doing and send a letter.
- 62 / 64 Main Street – Joy has been in conversation with Pete at CCIS to have them check on the conditions. They are coming up on a year for the permit and it has not been completed. Pete will send a notice and give them a time limit to complete before the home is found to be an unsafe structure.

Old Business:

- **Sale of Sewer** – The PUC has come back with a 3rd round of question which York Water has resounded to. The PUC is pushing back on allowing York Water to be certificated for the whole borough and not just those who currently have sewer. JT was asked and said that York Water will continue with the sale of the sewer even if the PUC doesn't allow them to be certificated for the whole borough. At this point, we probably won't be on their agenda until April or May.
- **13 Church Avenue** -
 - Grant is now open and will close on April 22nd.
 - We have been granted \$20,000 in Marcellus Shale Funding from the York County Commissioners if we are awarded the grant and \$10,000 if we do not get it. Joy sent a letter back to them stating that the funds would not be needed until 2021.
- **Charles St DGLVR awarded** – the borough has been awarded the Charles Street DGLVR grant in the amount of \$94,055 and the contract with the York Conservation District has been signed. Joy will be in contact with Byron to begin putting the project out for bid.
- **Crosswalk on Main Street / Flags on telephones** – Joy has a message into Penn Dot to find out about installing cross walks on Main Street but has not had a chance to find out any information on banners for the telephone poles.

New Business:

- **Ambulance Report** – has not been received yet.
- **Snow emergency route on High St.** – was discussed earlier
- **2020 Fee Schedule** – Joy provided the council with the 2020 fee schedule. A motion to approve the 2020 Fee Schedule was made by Mary and 2nd by Ron. The motion passed without opposition.
- **Letter to sewer residents** – Joy provided the sample letter that she will be sending out to all the residents on the sewer system.
- **Letter to residents about Public Water** – the council discussed the letter and decided to have Joy make some revisions and then revisit it in March. A question as to whether an undeveloped piece of land will need to have a water line placed there and if so what about connecting? Joy will check with JT.
- **Fire Police Request** – was discussed earlier. Joy will be checking with Jeff on how to handle.
- **Felton Fire Company Banquet** – the banquet will be held on _____ at the Felton Fire Station. Sherry mentioned that this will be last "Felton" banquet. .

Council Comments

- **John** asked when they are going to complete the mulching at the playground. Joy will be check with Don's Lawn and Landscaping to find out. Also, there are leaves around the ball field area that needs cleaned up. Joy will check in with Harvey's to take care of.
- **James** is checking to find out a contact for an Exelon grant towards the cost of the playground.
- **Sue** mentioned that there are a lot of kittens living under the shed at 79 High Street. Joy will check with the Kings to find out about placing a trap there.
- **John** was asked about a date for the fishing derby. No date has been set yet.

Secretary:

- **Audit** will begin this month
- **Public Water Meeting** - Provided notes from meeting with JT
- **Statement of Financial Interest Forms** for 2019 are due

Adjournment: A motion to adjourn at 8:01 pm was made by Ron and 2nd by Mary. The motion passed without opposition.

Secretary - Joy Flinchbaugh