

**Felton Borough, York County ~ Council Meeting
Monday, February 2, 2026**

Meeting Date and Time: Monday, February 2, 2026 at 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Zac Klock, Sherry Arnold, John Trout, Dan Green and Jordan Keeny

Council Members absent: Gary Martin, Mike McPherson and Mayor Bryan McManus

Other present: Kim McPherson, Lori Allen, Byron Trout of Gordon Brown & Assoc., Scott Gingrich of Alliance Fire & Rescue, Brently Keeny, Nate Smith of NHTPD, James Vergos and Joy Flinchbaugh, Borough Secretary.

Opening: Vice President Zac Klock opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the January 5th council meeting minutes was made by John Trout and 2nd by Jordan Keeny. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions GF: LEAF \$66.50, North Hopewell Twp Police \$2329.00, Penn Waste \$847165, Joy Flinchbaugh \$1650.17 was made by John Trout and 2nd by Sherry Arnold. The motion passed without opposition.

Called to be on agenda: No one called to be on the agenda.

Police: North Hopewell Police – Nate Smith

- Nate Smith was present to give the January report to the council. There was a total of 14 contacts of which they were 12 calls for service and 2 traffic stops. There were 6 citations issued and 1 written warning. The total hours for January were 34.25. They were over in January due to the accident on January 1st. There should not be any more time for this incident unless the truck driver pleads not guilty.

Alliance Fire and Rescue – Scott Gingrich, Chief

- Scott Gingrich said he did not have the reports with him tonight but will send them via email.
- New Engine: They will get to inspect the new engine on March 8, 2026. They should expect the delivery to happen within a month after inspecting.
- Dan Green asked Scott if everything has been finalized with the audit. Scott said that 98% of the issues have been resolved and the biggest one being the name change. An attorney donated their time to get this corrected. Everything should be wrapped up by the end of February.

Public Comment: None

Engineer – Byron Trout of Gordon Brown

- **Covid 19 ARPA Grant – Red Lion Ave Stormwater:** Byron discussed with the council the amount JVI is requesting payment for which is over and above the original contract amount of \$186,650.00. They are showing that there is an outstanding balance of \$69,430.50. The breakdown is as follows: Change Order #1 included Type 4 Inlet required by PennDOT \$33,000.00, Flowable Fill \$1,890.00 and the sewer later repairs \$7600.00. Change Order #2 25 MM 6" depth required by PennDOT \$66,560.00 & Concrete Step Repairs \$7,000.00. These items are being questioned. We believe we are being charged PennDOT's unit price for the paving rather than the Boroughs and we don't know what the step repair is for. Change Order #3 is a credit for items for a total of \$46,620.00. Byron believes they are owed the sewer lateral repairs since that work was completed and had to be done. The council questioned the change

orders and they did not approve any. They are not willing to pay anything more until the questions are answered.

- **Local Share Category 4 2024 & York County Open Space Marcellus Shale Grant Playground parking lot** – Byron’s part of this project is complete. The cameras will be installed in the next month and we did receive \$61,074.00 reimbursement from the Local Share Grant.
- **Transportation Alternatives Set-Aside Program – Main Street / Church Avenue Sidewalks** – waiting to find out if we have been approved.

Solicitor – Memo

- **Draft Truck Restriction Ordinance** - Jeff analyzed the LTAP Traffic Study and Investigation and prepared an ordinance restricting trucks in excess of 25 feet in length on Charles Street. The Ordinance is attached for distribution, review and comment. Nate Smith mentioned that Chief Tim recommends to adding pickups after deliveries. To read: and vehicles making local deliveries or pickups to residences. There was discussion on this study and the ordinance. Joy needs to check with Chanceford Twp on the issue and also find out if we could give a distance on the signs posted at Runkle Road in Chanceford Twp.
- **Codes Enforcement** – CGA provided guidance on the classification of the position. The council discussed paying Jeff as a part-time employee rather than an independent contractor. The cost vs what we paid to Wayne Smith. A motion to approve Jeff to be a part-time employee of the Borough to do Codes Enforcement was made by Sherry Arnold and 2nd by John Trout. The motion passed without opposition.
- **Tax Collector Agreement** - CGA provided guidance on the Agreement.
- **JVI Sewer Lateral Analysis** – CGA’s Litigation Department is in the process of reviewing the documentation to determine if efforts to recover the damages can be undertaken cost effectively.
- **352 Main Street** - We understand your new Code Enforcement Officer is verifying the status of this Property and whether it is compliance with applicable ordinances or not. We continue to remain ready to try to provide assistance as might be necessary or appropriate on that matter.
- **Collection Report** - The council reviewed the collection report. A motion to allow CGA to file a 2nd lien on 262 Main Street was made by Sherry and 2nd by Dan Green. The motion passed without opposition.

Code Enforcement – Memo

- **Completed:** Mailed follow up Notice of Violation regarding Chicken ordinance to 128 Main St, for confirmation of compliance from the September notification. Expected compliance date is February 9, 2026.
- **Upcoming:** 352 Main St. issues are on hold until weather conditions allow a safe inspection of the property.

Zoning –

- **13 Maul Avenue Zoning Hearing** took place and they denied the request for a variance. Mr. Walther has now turned in a new permit application to just remodel the home and not make it a two unit. His estimated cost is now \$75,000 which is just under the Substantial Improvement threshold. There is a question as to verifying the costs. Joy has reached out to Ken Roberts of PEMA to get guidance.
- **Inspection request for 2 Beaver Street** – Joy sent a request to Kevin Harris owner of 2 Beaver Street because there is Substantial Damage to the home due to the accident. Joy spoke with Kevin and a structural inspection was performed by an engineer. We are awaiting the report to find out the total cost of damage. This will probably require the home to be brought up to flood code.

Old Business:

- **Street sweeping in 2026** – no quotes have been received yet. John Trout questioned having this done and the time of year.
- **Charles Street tractor and trailer restriction sign** – was discussed earlier.
- **NIMS updates** – Joy provided guidance from our EMC Anthony Williams on the process of registering and taking the NIMS training.
- **Auditor position** – we have a vacant position that needs to be filled asap. The auditors will begin working on the audit soon.

New Business:

- **Michael McPherson Council member resignation** – Mike McPherson turned in a resignation for his council position due to his health concerns. A motion to accept the resignation was made by John Trout & Sherry Arnold. The motion passed without opposition. **James Vergos**, former council member, was present and interested in taking the vacant position. There is no one else who has shown interest in being on council. A motion to appoint James Vergos to the vacant seat was made by John Trout and 2nd by Sherry Arnold. All the council was in favor. Joy as a notary swore James into the position and he took a seat with the council.
- **Ambulance report** – The reports have not been received yet.
- **Garbage Contract** – Some residents are asking about only having 1 collection on our next contract to save money. Joy mentioned that Red Lion's contract with Anthracite allows for 2 different size totes. This would allow for to choose what size toter they need. Joy will check with Jeff to see when we should start the contract bid process.
- **YATB Representative** - Joy is the representative for the Borough but if someone else would like to take the place it is available.
- **Hole in Maul Avenue Bridge** – On Wednesday, January 28th Joy received a call from a resident on Maul Avenue that there was a hole on the Maul Ave bridge. Joy went back and checked it and found 2 holes. Joy took pictures and put an orange cone next to the large one so the cars pass by but see that there was something there. Joy reached out to Keith Pennell to fix the holes. Keith stopped down to look at what was needed and was scheduled to come back on Thursday morning. Later that day, Dani Klock came down Maul Avenue to drive across the bridge and apparently someone had moved the cone over the hole and it was blocking her path. She got out to move the cone and when she stepped back her leg went down in the hole. Dani received a large cut on her knee and had to go to the emergency room. Joy then contacted the police and asked them to close off the bridge. Joy has started a claim with our insurance company. Zac Klock stated the following: For the record, my spouse was injured at Maul Ave Bridge. I have a conflict of interest and will recuse myself from any discussion or vote on this matter. Also, out of respect for due process and because of my conflict, I'm not commenting.
 - Chief Tim suggested the Borough get some Road Closed signs to keep on hand.

Comments from Council –

- **John Trout** mentioned that our snow removal contractor did a great job during that large storm.
- **Dan Green** agreed with the snow removal and also appreciates that Bethany Church allows the neighbors to use the parking lot during the snow storms.
- **James Vergos** thanked the council for allowing him to come back on council.
- **Zac Klock** asked about the cars in the parking lot. Joy will reach out to those that park here and ask for contact information and how to handle once the parking lot is plowed behind the cars.

Secretary:

- **Audit** will begin soon.

Public Comment:

Adjournment: A motion to adjourn was made by John Trout and 2nd by Jordan Keeny at 7:48 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh