

**Felton Borough, York County ~ Council Meeting
Monday, December 9, 2024**

Meeting Date and Time: Monday, December 9, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Mary Lader, Sherry Arnold, Zac Klock, James Vergos, John Trout, Mike McPherson, and Mayor Bryan McManus

Other present: Jeff Rehmeyer of CGA Law Firm, Steve Corsner of 3 Monkeys Inflatables, Tim Quiann Chief of North Hopewell Police, Chad Arnold of Alliance Fire and Rescue and Secretary Joy Flinchbaugh.

Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the November 4th meeting minutes was made by James and 2nd by Mary. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: GF: Gordon Brown \$590, SWIF \$686, Met-Ed Gazebo \$26.18 Office \$60.76 Pavilion \$25.42, CGA \$50 was made by Mary and 2nd by John. The motion passed without opposition. Joy informed the council that she moved \$100,000 from the Traditions Money Market Account to the PLGIT for the increased interest rate.

Called to be on agenda: No one called to be on the agenda.

Public Comment:

Steve Corsner of 287 Main Street was present to find out information on adding another storage building on his property. Joy asked him to contact the office with what he is proposing and her and Byron can review the addition.

Tim Quiann Chief of North Hopewell Police was present to answer any questions the council may have about contracting with them for police coverage in the borough. Jeff mentioned that he has reviewed the contract and it is a 2-year contract with them providing police coverage for \$68 per hour. The borough can at anytime during the contract terminate with a 6-month notice. Resolution 2024-07 authorizing Felton Borough to enter a contract for police services with North Hopewell Township was presented to the council. A motion to adopt Resolution 2024-07 and sign the contract with North Hopewell Township Police was made by Sherry and 2nd by Zac. The motion passed without opposition.

Alliance Fire and Rescue –Chad Arnold

- There was a total of 95 calls in November of which 2 were in the borough.
- They just held a special bingo with 240 in attendance
- Santa Run is underway and will take place this Saturday, Dec 14th in Windsor Twp, Felton Borough, and Chanceford Crossing
- 3 members have recently completed Fire Fighter 1
- As of January 2025, Chad will no longer be an officer with the fire company. We do not know who will be the borough's representative as of yet.

Solicitor –

- **Felton Borough v. Jason Wilt**, 42 Beaver Street. Jeff informed the council that we are waiting for Mr. Wilt to enter a plea.
- **Jeff** has assisted Joy with some items throughout the month and thanked the council for another year of representing the borough. He has been the solicitor for 25 years. Jeff left the meeting at 6:52 pm.
- **Collection Report** – The council reviewed the report. A motion to proceed with a lien against the property owners of 262 Main Street & 342 Main Street was made by Sherry and James. The motion passed without opposition.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant** – The project is completed. Bryan and Joy met with Byron and York Excavating to figure out the billing. Right now, we have a Payment request from York Excavating for \$3,544.12. This was the cost of the change order to do the line painting for the cross walk. Byron has requested additional fund from the County to cover the overage. We will be getting an invoice for the retainage. A motion to approve the payment request for \$3544.12 was made by Mary and 2nd by Zac. The motion passed without opposition.
- **Penn Dot Multimodal Grant** Water Street & Moore Lane – to date the borough has received \$90,999.58 in reimbursements. Moore Lane, the final portion of the project will be completed in the spring.
- **Covid 19 ARPA Grant / Red Lion Ave Stormwater** – we are awaiting our Penn Dot permit. Once received the project will be put out to bid.
- **Local Share Cat 4 & Statewide Grant from 2023 for Church Lane** – Byron plans to advertise this month for bid awarding in February.
- **297 Main Street** impervious area added – nothing yet
- **Local Share Category 4 2024 Main Street Stormwater Replacement / Parking Lot at Playground** – nothing new to report.
- **Local Share Statewide Grant 2024** – submitted the Main Street stormwater replacement for the statewide grant on November 21st. Resolution 2024-08 that requests a Statewide Local Share Assessment grant for \$330,875.00 was presented to the council. A motion to approve resolution 2024-08 was made by Mary and 2nd by Zac. The motion passed without opposition.

Code Enforcement –Noting to report.

SEO – Site Design Concepts - Nothing to report.

Zoning –

- **10 Church Avenue** had a question as to whether they can use the office trailer on the property as a rental property. Byron and Joy reviewed the zoning and floodplain ordinance and determined it could not be done.

Old Business:

- **42 Beaver Street Dangerous Dog charges:** It was told that the dog had been put down. Will Clark the dog warden was to exhume the body to confirm. We have not heard yet if this took place yet or not. Joy will follow up and let the council know asap.
- **Office closed for painting December 18 – 20th** To keep the expense in 2024 Joy asked for a motion to preauthorize the payment of their invoice which will be \$2539.85. A motion to

approve the payment was made by Mary and 2nd by Zac. The motion passed without opposition.

- **Solicitation Ordinance** – Joy provided the council with a draft ordinance 2025-01. Joy asked the council to review and come back with any questions or changes to the ordinance. Chief Tim Quiann left the meeting at 7:03 pm.
- **Street Sweeping** – Brett Shoffner said he will provide an estimate for the whole borough the beginning of 2025. It was questioned whether this was put in the budget.
- **Gazebo Lights** – Joy thanked Bryan and Gary for helping Kim and Mike put up the lights at the gazebo.
- **North Hopewell Police Contract** – was approved earlier.
- **Speed bumps on Water Street** – the council will hold off on this for now to see if the new police coverage helps.

New Business:

- **Ambulance report** – there were 3 calls in the borough in November and they were all handled.
- **Dog incident at 56 Charles Street** – A few weeks ago Carl and Sherry Urey's dog was attacked and killed on their property by 3 dogs that were being walked along Charles Street. Joy has been in contact with Michelle Klugh to get Dangerous Dog charges started but have not had any luck yet. She will reach out to Will Clark, the dog warden.
- **Total paid in Volunteer Service Credit in 2024** – The YATB provided a report of how much was given back to Volunteer Fire fighters in 2024. 5 volunteers were approved and 4 of them received the reimbursement on earned income for a total of \$1077.00
- **2025 Budget** – the finalized 2025 budget was advertised for adoption at tonight's meeting. A motion to approve the 2025 budget was made by James and 2nd by Sherry. The motion passed without opposition.
- **Resolution 2024-06 Millage rate for 2025** – Resolution 2024-06 reenacting and reimposes the general tax rate of 3 mills for 2025 was presented to the council. A motion to approve the resolution was made by Zac and 2nd by James. The motion passed without opposition.
- **New computer before October 2025 Windows 11 upgrade** – Tony of Simply Computers, informed Joy that as of October 2025 the borough's computer will no longer be able to updated to Windows 11 and a new computer will need to purchased.
- **Borough News magazines** – Joy asked if anyone on council would like the Borough News magazine sent to their home.
- **Meeting dates for 2025** – The meeting dates for 2025 were presented to the council. Joy has once again advertised 2 meetings per month in case of any problems with the 1st Monday of the month.
- **Alliance Fire & Rescue WC Ins** – the borough received a letter from Alliance Fire and rescue informing us that our portion of the WC bill is \$1,072.72 for this year. This amount was listed it in the treasurer's report.
- **Hazard Mitigation Adoption Resolution 2024-09** – The 2024 York County Hazard Mitigation Plan has completed the review and adoption process and is now an official component of the York County Comprehensive Plan. This plan serves not only the County but all 72 municipalities and is based on municipal and public comment/input. To be eligible for the benefits of having a hazard mitigation, municipalities will need to adopt the Plan by resolution, as well. Municipalities have one year from the FEMA approval pending adoption letter to adopt the Plan by resolution. For York County that date would be October 1, 2025.

A motion to approve Resolution 2024-09 adopting the Hazard Mitigation Plan for York County was made by Mary and 2nd by Sherry. The motion passed without opposition.

- **Street Lights** – there have been more issues with the street lights not working. Joy checked in to having them replaced and found out that they will all be replaced free of charge within the next 5 years. At such time they will be upgraded to LED.

Comments from Council –

- **Mike** asked if we can get street signs Amish Caution signs to put up in the borough. Joy will check into it.
- **Bryan** thanked everyone for another great year.

Secretary:

Adjournment:

A motion to adjourn was made by James and 2nd by Mary. at 7:27 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh