

**Felton Borough, York County ~ Council Meeting
Monday, December 7, 2020**

Meeting Day and Time: Monday, December 7, 2020 via Zoom.

Council Members Present: Gary Martin, Mary Lader, Sue Golden, Sherry Arnold, James Vergos and Mayor Bryan McManus

Council Members Absent: John Trout and Ronald Nickey

Others present: Jeff Rehmeyer of CGA Law Firm, Kent Croman of The York Water Company, Kim Walston of YCPC, Byron Trout of CGA Law Firm, Patrick Schmidt & Zach Klock of High Street and Joy Flinchbaugh Borough Secretary.

Gary Martin opened the meeting at 6:36 pm

Approval of Minutes: A motion to approve the November 2nd minutes was made by James and 2nd by Sherry. The motion passed without opposition.

Approval of Treasurers Report: A motion to approve the treasurer's report with the following additions: GF South Penn Code Consultants \$1,767.50 and Farhart Excavating for \$27,325.00 was made by James and 2nd by Sherry. The motion passed without opposition.

Public Comment: None

Called to be on the Agenda: **Kim Walston of YCPC** was present to discuss with the council the counties Home Improvements program that can help with public water connections. The York County Home Improvement program is administered by the Housing and Community Development division of the York County Planning Commission. It is designed to help income eligible resident homeowners by providing financial and technical assistance to obtain necessary home repairs and sewer and water connections. The funds are provided either by a grant or loan depending on the resident's income level. Once the resident gets notice from the borough that they need to connect to the water, they would contact Kim at the county to get the process started. The funds will pay for the connection from the curb to the house. A loan is 0% interest loan with a deferred payment. As long as the home is owner occupied there is no repayment required and no interest charged. When the property is sold or transferred in any way or if it ceases to be in the participant's primary resident, the full balance of the loan becomes due and payable to the County of York. Those qualified will work with Kim and they will bid out the project to get the lowest cost to connect. If the property owner chooses someone other than the low bidder they must pay the difference. Kim will be at the January 11th meeting to explain the program to the borough residents. Kim left the Zoom meeting at 6:54 pm.

Engineer – Byron Trout

- **Act 537 Plan advertisements** – There were no public comments on the plan so Byron will be submitting it to DEP within the next couple of days.
- **Charles Street DGLVR** – Byron turned in what they owe to their insurance company. He found out today that since he was working on behalf of the borough the payment will be going directly to the borough. Gordon Brown will be paying the borough \$10,000 which is their deductible and the others will come from the insurance company. The borough does need to sign a paper saying that we will not seek any additional funds. A motion to have Joy sign the agreement once it is reviewed and approved by Jeff was made by James and 2nd by Sherry. The motion passed without opposition.
- Byron left the meeting at 7 pm.

Solicitor:

- **Collection Report** - the council reviewed the report. There is no action to be taken on any accounts this month.
- **South Penn Code Consultants:** Jeff reviewed the document and suggests the borough approve it. He has worked with Keith at South Penn Codes and has had no issues. A motion to approve the new contract with South Penn Codes that would appoint them as the boroughs Codes Enforcement, Zoning and SEO was made by Sherry and 2nd Susan. The motion passed without opposition.
- **Public Water Connection:** Jeff has sample ordinance that he will provide to the council for the public water. 150' is in the borough code.

Alliance Fire & Rescue – reports were submitted via email and provided to the council members.

Code Enforcement

- 121 High Street – Property is being sold and settlement is to take place around 12/20. They are going to remove the home and rebuild one to sell.
- 9 Maul Ave porch / uninspected van – South Penn Codes will be able to move forward on notice and citations now that we have the new contract signed.

Old Business:

- **Public Water**
 - Draft agenda for meeting – the council approves of the agenda.
 - January 11th at Fireside at the Fiddler's
 - Speaker system to be provided by Scott Gingrich. Ken asked about visual ability. Joy will have Scott get in touch with Kent.
 - Borough Attendance – Kent asked to add Mark Wheeler for the York Water Co also.
 - Asked Scott Gingrich to speak on benefit Alliance Fire & Rescue in regards to the benefits of hydrants in the borough
 - Need to see how many people we can have at the fiddlers. The normal capacity is 300 without tables.
 - Draft letter to residents – letter looks good. Some changes to the information sheet are as follows:
 - Required connection for everyone in the borough
 - May keep an outside faucet
 - Jeff will provide information on the ordinance and the 150' distance for mandatory connections.
 - Pricing on connecting to Public Water – Joy was able to get 3 quotes. Kent said to also check with T&N Excavating.
 - Fire Hydrant locations are normally chosen by the fire chief.
 - The council would like the following information to go out with the letter.
 - Agenda, Information Sheet, Quotes and Home Improvements Program Information
- **DCNR Playground Grant:**
 - DCNR Grant – Sent an email to the county to find out the status of the reimbursement from the Marcellus Shale Funds
 - Will have the agreement and start moving forward in January.
- **Crosswalk on Main Street at High Street** – CDBG Grant application. ADA work does not need to meet the income studies for the area. The borough will be able to apply for this work in January.
- **High Street traffic count done** – will hold for 2021 and move forward from there.

New Business:

- **Ambulance Report** – No calls in the borough in October.
- **Charles Street Final Payment to Farhat Excavating** – was discussed earlier.
- **Adopt 2021 Budget:** The budget has been advertised for inspection and adoption at tonight's meeting. The garbage fee stays at \$66 per quarter. A motion to approve the 2021 budget was made by Sherry and 2nd by James. The motion passed without opposition.

A motion to adopt Resolution 2020-06 re-enacting and re-imposing for the fiscal year 2021, the general tax rate of 2020, established in resolution 2019-05, and re-enacting and re-imposing the realty transfer tax was made by Sue and 2nd by James. The motion passed without opposition.
- **County of York / Dept of Emergency Services:** Department of Emergency Services asked the borough who is authorized to make changes to the Fire and EMS boxes for the borough. Fire Chief Scott Gingirch and the Red Lion Ambulance has always made the changes in the past and had them approved by the borough. The council agrees to continue this. Joy will complete the info and return it to Dept of Emergency Services.
- **Recycling day change to Monday's:** Penn Waste has asked the borough if they could change the recycling collection day to Monday's. A motion to change the borough's recycling day to Monday's as of January 2021 was made by Mary and 2nd by Sherry. The motion passed without opposition.
- **Electronic recycling?** Joy asked the council if there would be interest in joining with Chanceford Twp for electronic recycling. Joy needs to find out if there is a cost involved and discuss it further in 2021.
- **New South Penn Code Consultants contract** – handled earlier.
- **Thank you letter from Kaltreider Benfer Library** was received.
- **2021 Meeting Schedule** was approved by the council. Joy will advertise in advance of January meeting.
- **Part time employee Bobby Trout** – all the information has been received from Bobby. We will get him set up to begin work in 2021.
- **Tree / brush clean up at Gazebo quote \$350** – Joy asked Harvey's, our mowing contractor to give a quote on removing the brush and overgrowth on the borough side of the creek bank at the gazebo. A motion to approve the \$350 bid was made by Mary and 2nd by James. The motion passed without opposition. James thought that the picnic tables at the gazebo are in need of repair. Joy will check.

Comments from Council – none

Secretary – none.

Adjournment: A motion to adjourn at 8:00 pm was made by Sue and 2nd by James. The motion passed without opposition.

Secretary - Joy Flinchbaugh