

**Felton Borough, York County ~ Council Meeting**  
**Monday, December 4, 2023**

**Meeting Day and Time:** Monday, December 4, 2023 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton, PA.

**Council Members Present:** Gary Martin, Mary Lader, Zac Klock Sherry Arnold, James Vergos, John Trout, Mayor Bryan McManus, and Secretary Joy Flinchbaugh.

**Council Member Absent:** Patrick Schmidt

**Others present:** Jeff Rehmeyer of CGA Law Firm, Lt. J. Spingler of PA State Police and Chad Arnold of Alliance Fire and Rescue.

Gary opened the meeting at 6:30 pm with the Pledge of Allegiance to the Flag.

**Approval of Minutes:** A motion to approve the November 6th meeting minutes was made by James and 2<sup>nd</sup> by Mary. The motion passed without opposition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following addition: State Fund: Met-Ed \$587.64 Street Lights was made by James and 2<sup>nd</sup> by Mary.

**Called to be on the agenda:** Lt. J. Spingler of the PSP was present to update the council on the calls for this year. There have been 4 false alarms, 4 criminal mischief calls, 2 noise complaints, 2 domestic incidents and 5 call an officer calls. He asked the council if there are any concerns in the borough. Members of council reiterated the speeding on Main Street. Lt. Spingler reminded the council to contact them at anytime with any concerns the borough has and then left the meeting at 6:35 PM.

**Alliance Fire and Rescue** – Chad Arnold

- There was a total of 98 calls in November of which no calls were in the borough. He reviewed all the reports with the council.
- The annual Santa Run is coming up on December 9th in York and Windsor Townships. Red Lion Borough and Felton Borough on the 16th. They hope to be in the borough by 5 PM and they will be collecting food donations that will go to Community Reach in Red Lion.

**Public Comment:** No one was present.

**Solicitor** – Jeff Rehmeyer of CGA Law Firm present

- **Tax Resolution** - Jeff informed the council that he reviewed the tax resolution that is up for adoption during tonight's meeting.
- **46 Sechrist Flat Road** – Jeff helped Joy to request funds on the Letter of Credit. The process was fairly easy and the borough has received a check for \$20,000. Jeff suggests that the borough hold onto these funds to see if Cornerstone or Gemcraft respond to the draw on the Letter of Credit. There has been no response to his last letter to Gemcraft.
- The council asked Jeff about what can be done about a council member that is no longer attending the meetings and has been reelected for the year starting 2024. Jeff will check the borough code but there may be a way to fill the seat if they are not sworn in at the reorganization meeting in January.

**Engineer** – Byron Trout of Gordon Brown

- **CDBG Grant** – bid opening is on Thursday.
- **Penn Dot Multimodal Grant Award – Water Street & Moore Lane** – waiting for the bid documents and advertisement to be approved so it can be advertised.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – we have not heard anything yet.
- **46 Sechrist Flat Road Retention Pond issues** – Ross is working on the new storm basin. Byron said the old basin has been filled in and the contractor was to have the new basin completed by the end of the day on Friday. Byron will go out to inspect it.
- **Local Share Account Grant for Church Lane** – the stateside grant was submitted on 11/30.

- **CDBG grants for 2024-2027** – will need to know by the January meeting if we are going to submit for any of the grants.

#### Code Enforcement – Wayne Smith

- 3 Main Street – Joy provided the building permit application for the county to submit when a contractor is chosen.

#### SEO memo - nothing to report

- Permits: none
- Enforcement Actions: 74 Church Ave – owner is removing bamboo so contractor can return and continue excavation for system evaluation. (pending)

#### Old Business: None

#### New Business:

- **Tax Resolution 2023-08** – tax resolution 2023-08 re-enacts and re-imposes for the fiscal year 2024, the general tax rate of 2023, established in ordinance 2022-02, and re-enacting and re-imposing the realty transfer tax. A motion to approve Tax Resolution 2023-08 was made by Mary and 2nd by James. The motion passed without opposition.
- **Adopt 2024 Budget** – Joy mentioned that she changed the Garbage Collection fee expense account to reflect the monthly increase we were notified of last month from Penn Waste and adjusted the income to reflect the increase. The budget remains in balance. A motion to adopt the advertised 2024 budget was made by Mary and 2nd by James.
- **Ambulance report & Response to missed calls** – the November report has not been received yet. Joy provided the council with the email that was received in response to the missed calls. It was discussed that that is not the issue, the issue is the amount of time they are listed as out of service. We have a contract with them and they are a fully paid ambulance company. Jeff confirmed that we can request the call and out of service hours. Some of the council members would like to visit the station as Brad wrote in the email.
- **New Freedom Borough Fire Police request** – the event had already passed.
- **Donation request from The York County Quick Response Team** – the council reviewed the request and decided to pass on a donation because it is not in the budget.
- **CDBG Time extension** – A time extension for our CDBG grant until June 2024 was presented to the council. A motion to approve the request was made by James and 2<sup>nd</sup> by Mary. The motion passed without opposition.
- **Borough News Subscriptions** – Joy asked the council if any of them would like to have the borough news. They passed for this year.
- **Our burn ordinance vs. Windsor Twp new Open Burn Ordinance** – Joy provided the burn ordinance for the council's review. There was some discussion on the difference in the two ordinances. Chad will mark up our ordinance with suggestions on how to update it.
- **2024 Meetings** – A motion to approve the dates for 2024 was made by Sherry and 2<sup>nd</sup> by Zac. There was discussion on the reorganization meeting being held on Tuesday, January 2<sup>nd</sup>.
- **Thank you letter from Kaltreider Benfer Library** – received for our donation for 2023.
- **Donation from Exelon** – We will be receiving \$1250 and they are also giving \$1250 to Collinsville fish and game for the stocking.

#### Comments from Council –

- **John** asked if we can look into getting electric to the pavilion at the park and the light at the basketball court is back on.
- **James** is going to continue his term and is not resigning as of the end of the year.
- **Bryan** thanked the council for another great year and mentioned that we should get solar panels for the outside security cameras so they do not have to be taken down to charge. The council agreed with the \$70 expense.

**Adjournment:** A motion to adjourn the meeting at 7:43 pm was made by Sherry and Zac. The motion passed without opposition.

*Joy Flinchbaugh – Borough Secretary*