

**Felton Borough, York County ~ Council Meeting**  
**Monday, August 14, 2023**

**Meeting Day and Time:** Monday, August 14, 2023 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton, PA.

**Council Members Present:** Gary Martin, Mary Lader, James Vergos, Patrick Schmidt, Zac Klock John Trout, Mayor Bryan McManus, and Secretary Joy Flinchbaugh.

**Council Member Absent:** Sherry Arnold

**Others present:** Byron Trout of Gordon Brown & Associates

Gary opened the meeting at 6:30 pm with the Pledge of Allegiance to the Flag.

**Approval of Minutes:** A motion to approve the July 10th meeting minutes was made by James and 2<sup>nd</sup> by Mary. The motion passed without opposition.

**Approval of Treasurers Report:** A motion to approve the treasurer's report with the following additions GF: CGA \$790.00 & Knapers Stop & Go \$134.00 was made by Mary and 2<sup>nd</sup> by John. The motion passed without opposition.

**Public Comment:** No one present

**Called to be on the agenda: Ben Dinkel from the Transportation Planning Department of the York County Planning Commission** was present to discuss the 2025 Transportation Improvement Program with the council. Ben went through a handout of information on Who they are, What they do, What is the TIP, Expectations and Opportunities for input. Gary asked what percentage of the funding goes to the administration. Ben did not know the percentage but said he would find out. Ben mentioned using LTAP for traffic studies and our crosswalk could be a possible project for the program. After answering the councils' questions, Ben left the meeting at 6:55 pm.

**Alliance Fire and Rescue – No one present**

**Solicitor – Jeff Rehmeyer of CGA Law Firm - Memo**

- **46 Sechrist Flats Road Stormwater Facility Issues:** CGA continues to provide guidance on this issue and sent a notice of violation letter to Gemcraft Homes regarding the stormwater facility. The letter was received by Gemcraft on July 31, 2023. Dominic of Gemcraft Homes contacted our office on August 4 indicating that he has discussed the outstanding stormwater facility issue with the Borough Secretary and Engineer, provided a status update and indicated the Borough was satisfied that Gemcraft was working on resolving the deficiencies. The as built plans were to be received by Gemcraft last week. The borough has not received any updated plans from Gemcraft and Byron said he would not approve the as built plans because it is not built to the borough's standards.
- **Amendment to Refuse Ordinance:** Per the Borough Secretary's request CGA prepared an amendment to Ordinance No. 1973-1, the Refuse Ordinance, allowing for liens to be filed if refuse fees and costs are delinquent for 2 quarters. A copy of the Amendment was provided by e-mail to the Borough Secretary. Upon approval and authorization, we will advertise the Amendment for adoption. A motion to approve for advertisement and adoption at the September meeting was made by Patrick and 2<sup>nd</sup> by Zac. The motion passed without opposition.
- **Gemcraft Homes on Main Street:** Provided guidance regarding whether permits may be withheld for these homes until 46 Sechrist Flats stormwater facilities are fixed. Please advise if you would like additional research conducted. Joy will make sure that he knows that 46 SFR and the 2 new ones on Main Street are in the same subdivision.
- **Collection Report:** The report was provided to the council for review.

**Engineer – Byron Trout of Gordon Brown**

- **CDBG Grant –** Byron is expecting to have the approved permits on Thursday. Once we have the permits it will be put out to bid.
- **Penn Dot Multimodal Grant Award / Water Street & Moore Lane –** Joy sent an email to Senator Kristen Phillips Hill and Rep. Wendy Fink on the ongoing issues with getting an agreement signed with Penn Dot. Penn Dot told their offices that that the borough was using an old agreement. That is the only agreement that was given to the borough. The agreement has now been received and was signed by Joy on August 11<sup>th</sup>. The agreement is now awaiting Penn Dot's signature and approval from their solicitor. Byron thinks we can put it out to bid this fall with possible storm drainage work in the fall and paving in the spring after it settles.

- **Covid 19 ARPA Grant / Red Lion Ave Storm water** – nothing has been received yet.
- **Church Lane** - Byron provided the council with an estimate to repair Church Lane. A call was received at the office today stating that someone is planning to build something in what could be the borough's right away so they can claim it before the road is fixed. The council agreed that a survey should be completed now before anything is done. A motion to approve the full survey of Church Lane was made by Zac and 2<sup>nd</sup> by Patrick. The motion passed without opposition.
- **New round of CDBG:** Byron informed the council that the next round of CDBG grants will be coming in January of 2024 and the borough should think of any project we would like to apply for. Byron left the meeting at 7:33 pm.

### **Code Enforcement – Wayne Smith**

- 134 Main Street - Citation should have been filed.
- 3 Main Street - They are working with the YCPC to get work done by the Home Improvements Program. Joy has received updates from the homeowner as well as the contact with the program. Will wait till next month to see what progress has been made.

### **SEO - Nothing to report**

### **Old Business:**

- **Camera / security system for the office:** Joy received quotes from 3 different companies and they are as follows: Coulson Security Systems LLC \$2587.52, ADT \$2040.50 and Simply Safe for \$470.92. A motion to purchase the cameras and security system from Simply Safe was made by Patrick and 2<sup>nd</sup> by Mary. The motion passed without opposition. Also, the council would like them to install if the installation is not over \$400.
- **Sealcoating prices and line painting for parking lot:** 2 prices were received and are as follows: DE Gemmill for \$3230.00 & JetSeal of PA for \$2600.00. A motion to approve the work to be done by JET Seal of Pa was made by Patrick and 2<sup>nd</sup> by James. The motion passed without opposition.

### **New Business:**

- **Ambulance Report** - there were 2 calls in the borough in July, 1 was handled and 1 was sent to the next due ambulance.
- **Open another CD at 5%** - Joy would like to take another \$100,000 out of the general fund money market account and put in a CD. A motion to allow the opening of another 7-month cd for 5% was made by Patrick and 2<sup>nd</sup> James. The motion passed without opposition.
- **Tree at playground** - More tree branches fell from one of the large trees at the playground. The council would like to have the whole tree taken down and see if any of the others need to go to. Joy will contact Lewis Burns and Curry's Tree Service

### **Comments from Council**

- **James** mentioned that the brackets that are holding down the picnic tables at the gazebo are broken and need replaced and the fascia boards are looking very weathered. The council asked Joy to check with Stuber Construction to see what could be done about it.
- Gary mentioned that there are dogs running at large from one of his neighbors' home and some of the residents on High Street in the area are parking right along High Street and making it narrow for the cars driving. Joy will send out letters.
- Bryan asked when the Red Lion Avenue Bridge is going to be replaced. Joy informed the council that it is slated for 2025.

### **Secretary:**

- September meeting is on the 18<sup>th</sup>

**Adjournment:** A motion to adjourn the meeting at 8:10 pm was made by Patrick and 2<sup>nd</sup> James. The motion passed without opposition.

*Joy Flinchbaugh – Borough Secretary*