

**Felton Borough, York County ~ Council Meeting
Monday, August 12, 2024**

Meeting Date and Time: Monday, August 12, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, Mary Lader, James Vergos, John Trout, Mike McPherson, Sherry Arnold, Zac Klock, and Mayor Bryan McManus

Council Members Absent: None

Other present: Dee Fishel – Boyles of the Kaltreider – Benfer Library, Chad Arnold of Alliance Fire and Rescue and Secretary Joy Flinchbaugh.

Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the July 8th meeting minutes was made by Zac and 2nd by John. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: General Fund: Elan Financial Credit Card Office Supplies \$114.95 & postage \$10.24 was made by James and 2nd by John. The motion passed without opposition.

Called to be on agenda: Dee Fishel – Boyles was present on behalf of the Kaltreider – Benfer Library. She informed the council that last year the renovation / addition opened. The library has over 40,000 book and other resources. They offer classes for children, teens, adults, and early childhood. They are started a student ambassador program with Red Lion and Dallastown School Districts. The library raised \$85,000 last year from their fundraising efforts. It is recommended that municipalities give \$5 per person to the library. Felton gave around \$1 per person last year. She thanked us for the donation and asked that an increase be considered. Dee left the meeting at 6:35 PM.

Public Comment: None

Alliance Fire and Rescue – Chad Arnold

- There was a total of 79 calls in July of which 1 one is the borough for a medical call.
- Line Dancing coming up again on Sept 7th
- Craft Show will be held on September 14th
- Gun Raffle will be held on September 21st

Solicitor – Jeff Rehmeier of CGA Law Firm **Memo**

- **Burn Ban Ordinance** - The Ordinance was revised per the changes requested by Borough Council from the July Borough Council meeting. The updated Ordinance was e-mailed to the Borough Secretary for distribution. We are ready to assist with advertising the Ordinance upon direction from Borough Council. A motion to advertise the Burn Ban Ordinance for adoption on Sept 16th was made by Sherry and 2nd by John. The motion passed without opposition.
- **Cable Franchise Agreement** - We made redlined changes to the Agreement with Comcast and provided a copy to the Borough Secretary and Eric Wilden of Comcast. We received Eric's initial comments and are waiting for additional feedback to finalize the document.
- **42 Beaver Street** - We sent two Enforcement Notices by certified mail to the property owner, Jason Wilt. One notice for violation of Ordinance No. 2015-04, dogs running at large; and the

other for violation of Ordinance No. 2020-02, the Chicken Ordinance. There has been no response to the letters as of today's date.

- **42 Beaver Street, Floodplain Ordinance Violation (Ordinance No. 2015-03)** - We provided a draft notice of violation letter to the Borough Secretary to review, sign and mail out. Joy informed the council that the letter was sent out by certified mail on July 25th and the signature requests card has not been returned the borough yet. If they do not accept the certified letter, it will be returned to the office
- **Collection Report** - The report was provided and reviewed by the council.
- **Gemcraft request for \$5,000 surety** – A letter was received from Attorney Jill Nagy requesting the \$5,000 surety back for 46 Sechrist Flat Road. Jeff responded to Jill and informed her that the surety was used as Gemcraft was informed about and paid addition fees after the surety was used. There has been no further communication from them since Jeff's response.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant Handicap ramps on Main Street** – We received reimbursement for engineering fees in the amount of \$3,366.05. A Payment request from York Excavating for \$49,518.54 was received. A motion to approve the request to be send to the York County Planning Commission for payment was made by Zac and 2nd by Mary. The motion passed without opposition. Due to the change in the ramp at 70 Main Street there will be funds remaining from the grant. Joy checked to see if we could do the Crosswalk painting with these funds and it is an allowable expense. The following prices were received: Alpha Space Control for \$3742.84 but does not include the cost of traffic control during the installation. DE Gemmill for \$3535.00 and includes traffic control during the installation. A motion to approve DE Gemmill to install the Crosswalk and signage was made by James and 2nd by Mary. The motion passed without opposition.
- **Penn Dot Multimodal Grant Award Water Street & Moore Lane** – work should begin sometime this week. Joy submitted engineering fees for reimbursement and Penn Dot has denied the request. Some home along the 2-year process to get this grant in motion we lost the engineering fees being covered. Joy will be looking into it more to see if they can at least be used as part of our match for the grant.
- **Covid 19 ARPA Grant Red Lion Ave Stormwater** – this has been advertised and bid opening will take place on Thursday, September 12th. Byron thinks they will be able to work on the stormwater controls this year and complete the paving in the spring of 2025. This should coincide with Penn Dot's project to pave Felton Road / Red Lion Avenue.
- **Local Share Account Statewide Grant for Church Lane** – A copy of the survey was provided to the council. To put Church Lane in the borough's right away it will need to be moved back about 8' towards the fence and a tree will need to be removed. A motion to put Church Lane in the borough's right away during this project was made by Zac and 2nd by Mary. The motion passed without opposition.
- **297 Main Street impervious area added** – Awaiting Byron to send out a letter to them. It was mentioned to check to see what can be done about property doing work and not obtaining the permits first.

Code Enforcement – Wayne Smith present.

- **42 Beaver Street** – discussed earlier.
- **39 Main Street** – The council reviewed the pictures that Alan Herman allowed Wayne Smith to take of his backyard. As per Wayne, they are willing to downsize and sell off their inventory as directed by the borough council. Wayne suggested that the council decided on a reasonable timeframe and amount to downsize. After much discussion on the issue, it was decided that they

appreciate Alan's cooperation with the borough and would like them to continue to down size the items.

SEO – Adam Anderson of Design Concepts

- Nothing to report

Old Business:

- **Dorn Electric broken storm drain at pavilion** – Dorn Electric paid the full \$1700 portion of their share of the repair.
- **42 Beaver Street Dangerous Dog charges** – Mr. Wilt was found guilty and has until 8/22 to get the dog registered, appeal the ruling, or euthanize. As per the Dog Warden, there has been no word on what he is going to do.
- **Open Burn Ordinance revisions** – discussed earlier
- **Solicitation** – Joy provided samples to the council to review another time.
- **Street Sweeping** – keeping on the agenda for budget time.
- **North Hopewell Police** – They would be interested in giving us a price to help supplement the State Police. They will have something to the borough for budget time.

New Business:

- **Ambulance report** – there were 3 calls in the borough in July and they were all handled.
- **Fire police request for Springfield Township** – a request for fire police for the Jacobus Lions Ambulance, 2nd Annual Community Appreciation Day on September 28th was presented to the council. A motion to approve the request was made by
- **Crosswalk prices** – was discussed earlier.
- **Pavilion rental** – Now that we have the electric at the pavilion the borough should discuss a cost to rent the pavilion and use the electric. AS per Jeff, Joy can update the application to reflect the price. The council decided to charge a flat rate fee of \$25 to everyone who uses the pavilion and have the electric available for them to use as well. A motion to approve a \$25 fee was made by Sherry and 2nd by Mary. The motion passed without opposition.
- **Open Space / Marcellus Shale Grants from York County** – Joy asked the council if they would want to consider applying for money to cover a Parking area at playground or a restroom facility at playground. The council would like to see about funding for a parking area. Joy will work with Byron and get the application submitted by the end of September.

Comments from Council –

- John said he will get some weed killer and go around and spray the weeds along the streets.

Secretary:

- Office closed for Dirt & Gravel Road re-certification Wed., Aug 14, 2024 to Thurs, Aug 15,
- Office closed for Vacation Monday, September 9th – Friday, September 13th
- Next council meeting is on Monday, September 16th and Budget meeting is Monday, September 23rd.

Adjournment:

A motion to adjourn was made by James and 2nd by Mary. at 8:09 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh