**Felton Borough, York County ~ Council Meeting**
**Monday, August 10, 2026**

**Meeting Date and Time:** Monday, August 10, 2026 at 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.
**Council Members present:** Gary Martin, Zac Klock, Sherry Arnold, Dan Green, Jordan Keeny James Vergos, John Trout and Mayor Bryan McManus
**Other present**: Kim McPherson, Lori Allen, Frank Wright, Bryon Trout of Gordon Brown & Associates, John Yonger of Casella Waste, Lady G., Anne Shambaugh of Penn Waste, Dee Fishel-Bowles of the Kaltreider Library, Adam Chronister of Lower Chanceford Baseball Team, Vera Kywa, Jeff Rehmyer of CGA Law Firm and Joy Flinchbaugh Borough Secretary.
**Opening:** Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm and said that Vice President, Zac Klock would run the meeting tonight.

**Approval of Minutes:** A motion to approve the July 6th council meeting minutes was made by James Vergos and 2nd Jordan Keeny. The motion passed without opposition.

**Approval of Treasurer's Report:** A motion to approve the treasurer's report with the following additions GF: Met-Ed Office $66.59, Pavilion $25.65, Gazebo $24.47 was made by James Vergos and 2nd by John Trout. The motion passed without opposition. Joy pointed out to the council that the insurance renewals were due August 1st and were paid in advance of the meeting.

**Called to be on the agenda: Dee Fishel – Boyles** from the Kaltredier Library called to be on the agenda to discuss the library. According to Dee, 50% of the Felton Borough residents use their library card. They have lots of events every month for all age groups. There were over 1,000 kids registered for the summer reading program this year. They have had over 5900 volunteer hours. It is estimated that a municipality should give $5 per person and the Borough currently gives around $1 per person. She thanked the council for their yearly donation and asked them to consider giving a little more. Dee left at 6:36 PM.

**Alliance Fire and Rescue** – Scott Gingrich

- Scott reviewed the July reports with the council which are as follows: There were a total of 65 calls in July in which 3 were in Felton Borough
- Scott is planning to bring the engine to one of the upcoming meetings.
- Last Tuesday, the fire company was present at the National Night Out in Winterstown as well as for York Area Regional.
- A letter from the Auditor General was sent out confirming that all the documentation was received and their State Aid is now available again. Scott left the meeting at 6:41 pm to attend another municipal meeting.

**Solicitor –** Jeff Rehmeyer of CGA Law Firm

- **Ordinance No. 2026-02, Amendment and Restatement of the Chicken Ordinance**. The Ordinance was advertised and may be adopted at the August 10 meeting. A motion to adopt Ordinance 2026-02 was made by Dan Green and 2nd by Sherry Arnold. The motion passed without opposition.
- **Refuse Bids**. The notice requesting bids for refuse and recyclable collection was advertised for receipt of bids by 2:00 p.m. August 10 with the opening take place during the August meeting and to be awarded either at the August or September Borough Council meeting. Joy opened the bids and read them aloud. Attached is the listing of bids. The Borough will review all the bids and a decision will be made at the September 21st meeting.

- **Memorandum of Understanding Regarding Traffic Sign Installation -** The partially signed MOU was provided to the Solicitor for Chanceford Township for signature. We will provide a fully executed copy upon receipt.
- **Response from JVI Group –** Due to being possible litigation this will be discussed in the Executive Session.
- **Appeal of Records Request Under the Right to Know Law to the Office of Open Records -** this is a type of litigation and should be discussed in executive session as well.
- **Collection Report** – the Council reviewed the collections report. Jeff mentioned that it is now costs $4,000 to send a property to Sherriff Sale.

**Police: North Hopewell Police** –

- Officer Piccolo apologized for being late due to downed trees in their jurisdiction.
- There was a total of 22 contacts in the Borough in July of which there were 9 calls for service, 13 traffic stops with 5 citations issued, 7 written warnings and 1 verbal warning issued.
- They spent a total of 31.5 hours in July
- National Night Out was another success and was well attended. Officer Piccolo left the meting at 7:01 PM.

**Engineer – Byron Trout of Gordon Brown –**

- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – Byron met with Vera at her home and he feels that adding a bituminous curb along the road will help keep the water from accessing their property. He received one quote for $800-$1500 but would like to get 2 more quotes from Pennell Services and Restuccia.
- **Maul Avenue Bridge Replacement** – we will be applying for a Local Share Grant and will have the cost and resolution to go with it at the September meeting. We are going to reach out to Steve at HRG who does the county bridge inspections to get a better idea of the cost to replace.
- **York Water Sewer Expansion in Felton Borough Planning Module** – Byron sent his comments to HRG and asked for a meeting with them which has not taken place yet. He has made numerous attempts to get information from Carrie Wilt at DEP but has not gotten any response yet. Byron said that he agrees with their numbers but would like to see the plans and more information. Byron will continue to get answers to provide to the council before making a decision on signing the planning module.

**Code Enforcement & Zoning Officer – Jeff Koons Memo**

- 62/64 Main Street - Notice of violation was sent and a citation has been filed for noncompliance.
- Evaluated complaints in regards to a few homes on High Street
- 42 Beaver Street – violation letter sent for grass and weeds
- 23 Maul Avenue – violation letter in regards to numerous motor vehicles being stored on the property in a floodplain.

**SEO –** No activity in July

**Floodplain Administration –**

- **13 Maul Avenue** – Joy provided the council with the receipts that were received to confirm the estimated cost. There receipts showed a few hundred dollars more than the estimated cost which still kept them under the Substantial Improvement threshold. A motion to provide the Occupancy Permit to the owner was made by Jordan Keeny and Gary Martin. The motion passed without opposition.

- **2 Beaver Street** – Kevin said they will be going to court. Because of this, he is unable to start any of the work to repair the damages.

**Old Business:**

- **Local Share Category 4 2024 & York County Open Space Marcellus Shale Grant – Playground parking lot** –
  - Electric to dug outs – Piccone provided a quote for the following: 1) Trench and install new electrical service at dugout 1 to provide separate service for Borough camera system for $2925.00 and 2) Trench and install underground cat 6 cabling from dugout 1 to dugout 2. Rerun conduit from base of backstop to underground between dugouts for $1025.00. A motion to approve both quotes for $3950 was made by Gary and 2nd by Sherry. James, John, Dan and Jordan were all opposed. The motion was not approved. After further discussion on the issue, it was decided to have Jeff revise the Baseball Agreement we have with the Felton Team to include the use of the electricity that is supplied from the baseball team's concession stand.
- **NIMS** – still working on.
- **Accessory Building Height** – Zoning Ordinance – nothing new to report.
- **Possible land purchase for Borough parking** – John spoke with the property owner and they may pursue having a cell tower placed on the property.

**New Business:**

- **Ambulance report** – there were 3 calls in the Borough in July in which 2 were handled and 1 was passed onto the next due ambulance.
- **Repainting of curbs quotes –** the council reviewed the following quotes:
  - DE Gemmill - $1,310.00 - Properly prepare, layout, and paint 500 Lineal feet of curb (top and side) painted yellow. This proposal is based on one coat of paint unless otherwise specified. They will bill for actual quantities.
  - J.E.T. Seal of PA - $1,300.00 - Furnish and install including all materials, labor and mobilization associated with Lay Out Line Striping. 500 LF of Top and Face curbing painted yellow.
  - Pennell Services - $1,060.00 - 10 hours at $85 & 6 hours at $35. Time and material. Wages plus cost of any material if not provided. A motion to accept J.E.T. Seal of Pa to do the yellow curb painting was made by Sherry Arnold and 2nd by Gary Martin. The motion passed without opposition.
- **Tree removal quotes** were provided after our bridge inspections were received. It was noted that we need to remove a tree that is growing in the channel at the Water Street Briget. The quotes are as follows:
  - **Burns Tree Service LLC** - Main Street Bridge, Gazebo Side – Remove willow tree growing in creek, take all wood, take all brush and cut stump as low as possible. $200, Main Street Bridge, opposite side – Remove small clump of trees growing in creek, take all wood, take all brush and cut stump as low as possible. $275, Water Street Bridge – Remove willow tree, box elder tree and log blocking creek. $1025, Remove dead top of maple tree that is leaning towards the Gazebo – Remove dead top of maple tree, cut dead top back to green growth on limb, take all wood, take all brush and cut stump as low as possible. $700 for a **Total of all $2200**
  - Countryside Cutters - Gazebo – Removal willow tree growing on the creek bank. Chip all debris $500, Main Street Bridge – remove several smaller trees growing on the creek bank. Chip debris. $500, Water Street Bridge – Remove 2 trees, 1growing

in creek and 1 on the bank. Chip all debris. Remove the dead lob in creek. $1200 for a **Total $2200**

- Specialty Tree Service - Tree removal – Willow tree at side of Main Street Bridge. Complete removal of the tree, clean up all wood, branches and debris. Cut stump to above the root flare. $400, Trim – Maple tree at left rear of pavilion. Remove the dying half of tree, clean up all wood, branches, and debris. $800, Tree removal – Box elder at left side of Water Street bridge. Complete removal of tree, clean up wood, branches and debris. Cut stump 2' high. $400, Tree removal – Willow tree at left side of Water Street Bridge. Complete removal of tree, clean up wood, branches and debris. Cut stump to above the root flare. $1000, Service – log laying in creek complete removal $50, Tree removal – Saplings on creek bank at right side of Main Street Bridget. Remove saplings from bridge down two where larger walnut tree is. Complete removal of saplings. Clean up wood, branches, and debris. $300, Service – **If entire job is accepted, we can do it all for $2500.** A motion to accept Burns Tree Services quotes for $2200 was made by James and 2nd by Jordan. The motion passed without opposition.

- **Water Street Bridge repairs** – Joy provided information from the last inspection on the Water Street bridge. The Borough will continue to review the yearly inspection and look for grants for any maintenance work that needs to be completed.
- **Agreement with Lower Chanceford Little League for use of Baseball Field -** Adam Chronister was present at the meeting. He is in need of a field for the 16u team. This year they have a lot of kids signed up and have 8 teams. They cannot offer any money for the use but will help with any maintenance that needs done. A motion to approve the agreement with Lower Chanceford Little League for the use of the Borough's field was made by Sherry Arnold and 2nd by Jordan Keeny. The motion passed without opposition. Adam was asked to provide a schedule to the Borough.
- **Thank you received from The American Red Cross** for our yearly donation.
- **Main Street Curve** – A complaint was received from Frank Wright who was present at the meeting. He was close to being hit when he was driving the Main Street turn when a tractor and trailer was coming up the hill. This has been an issue for some time. Joy reached out to YCPC for a PennDOT contact. It was also recommended that the Borough have a study done by LTAP. There is currently a survey out by the YCPC in regards to road safety that residents can point out problem areas.

**Comments from Council** –

- **Sherry –** mentioned that there are low hanging trees at the corner of Main Street and Red Lion Avenue.

**Secretary –** Joy will be on vacation Thursday, Sept 10th – Friday, Sep. 18th. The September Council Meeting will be held on September 21st and the Budget Meeting will be on Monday, September 28th.

**Public Comment:** None.

The meeting was adjourned at 8:49 pm for the Council to go into Executive session for a contract payment dispute & Records Request Appeal

*Borough Secretary ~ Joy Flinchbaugh*