

Felton Borough, York County ~ Council Meeting
Monday, April 1, 2024

Meeting Date and Time: Monday, April 1, 2024 6:30 pm at the Felton Borough Office located at 88 Main Street, Felton Pa.

Council Members present: Gary Martin, James Vergos, John Trout, Sherry Arnold, Mike McPherson, and Mayor Bryan McManus

Council Members Absent: Mary Lader and Zac Klock

Other present: Tracy Halbleib, Chad Arnold of Alliance Fire and Rescue and Secretary Joy Flinchbaugh.

Gary Martin opened the meeting with the pledge allegiance to the flag at 6:30 pm.

Approval of Minutes: A motion to approve the March 4th meeting minutes was made by John and 2nd by Mike. The motion passed without opposition.

Approval of Treasurer's Report: A motion to approve the treasurer's report with the following additions: GF: Lori Allen \$247.18, Kim McPherson \$158.90, Knapers Stop & Go \$9.57, Gordon Brown \$192.20, State Fund: Street Lights Met-Ed \$599.89 was made by James and 2nd by John. The motion passed without opposition.

Called to be on agenda: No one was present for Felton Mad Dogs Baseball Team. Joy mentioned that there had been a game scheduled for home on June 22nd but with the celebration, she asked that they relocate it. She thought they were going to ask for a donation due to changing the time because of the money they would be losing on concessions. John said the team has been doing well and will be ok.

Public Comment: Tracy H was present to show the council what her neighbors did on her property today. When she came home from work, there were doors and other boards on her property leaning up against the fence on her neighbor's property. She also showed pictures of all the "junk" in their backyard and asked that something be done. This matter will be turned over to the boroughs' Codes Enforcement Officer, Wayne.

Alliance Fire and Rescue – Chad Arnold

- The reports for March and the 1st quarter are not yet done due to being the 1st of the month. Chad will email them soon.
- Gun raffle tickets are now available
- They are in the process of revamping the call boxes for the area
- Ladder truck is out of service
- Brush truck is being housed at Red Lion Station

Solicitor – Jeff Rehmeyer of CGA Law Firm, Memo

- **46 Sechrist Flat Road** - The money that was drawn on the Letter of Credit has been returned and added back into the Letter of Credit, which is back to its original full-face value of \$60,000. We have not received any further communication from Gemcraft or its attorneys.
- **Gemcraft Homes (Cornerstone at Concord Commons Stormwater Management Issues)** - The Borough Secretary provided correspondence she received from the County Conservation District regarding the corrective action plan for lots 7&8. We are in the process of analyzing the letter and seeking additional information. James mentioned that they were back out and did more

work on the storm basins and there is standing water by the on-lot septic system on Lot 8. Joy will check with Byron on these two issues.

- **Certificate of Deposit** - We provided guidance regarding rates and a bank contact to the Borough Secretary.
- **Comcast Franchise Agreement** - The Agreement is currently under review.
- **Burn Ban Ordinance** - We are ready to assist with finalization and adoption of the Ordinance upon direction from Council.
- **Collection Report** - The report will be provided by Paralegal Ross. The council reviewed the report.

Engineer – Byron Trout of Gordon Brown

- **CDBG Grant** – The increased amount of \$112,134 was approved by the County Commissioners
 - An amendatory contract to increase the grant by \$112,134 was provided to the council. The wording on the document stated “*Increase \$112,134 for a total grant amount of \$112,134*” Joy will confirm that this is an increase to the \$40,000 we already have. A motion to approve the amendatory contract and award the grant to the lowest bidder, York Excavating for \$152,134 if the \$112,134 is in addition to the current \$40,000 was made by James and 2nd by Sherry. The motion passed without opposition.
- **Penn Dot Multimodal Grant Award – Water Street & Moore Lane** – the revised documents have been provided to Penn Dot for review. We are now waiting for them to approve so the project can go out for bid.
- **Covid 19 ARPA Grant – Red Lion Ave Stormwater** – We have received permission to put this out for bid. Byron will advertise for bids in the next week or so.
- **Local Share Account Statewide Grant for Church Lane** – the borough has been approved for \$106,459 grant to do improvements on Church Lane.
- **297 Main Street impervious area added** – Byron will be sending out a letter to them soon.

Code Enforcement – Wayne Smith

- **3 Main Street** – Building permit has been issued and work should begin soon.
- **47 Main Street** – all the information has been passed onto Wayne to investigate.
- **42 Beaver Street** – There has been another incident of the Great Dane going after people and attacking their dog. The state police were called and a report filed. Michelle, the borough’s animal control officer has been out and spoken with the owner. They could not provide a license or rabies vaccination papers. They need to provide information on the dog or Dangerous Dog Law charges will be filed.

SEO – Adam Anderson of Design Concepts

- There was no activity in February and have not received anything yet on march.

Old Business:

- **Open Burn Ordinance revisions** – Bryan provided the council with a marked up copy of the borough’s current Burn Ordinance with the comments from himself and Chad Arnold of Alliance Fire and Rescue. The council went through and had some discussion on the ordinance. The council will review and come back with comments. Chad will also have the other officers of the fire company look at it too. Jeff will review once the council is finalized with their comments.
- **Banners** – We have 14 current banners but Joy asked for 20 so we can put up some additional ones. We are waiting for Explore York to approve and order them.

- **Electric service at pavilion** – Exelon is not able to pull a permit to do the work at the pavilion for the new electric service. We will need to get quotes on this new service. Met-Ed has been contacted.
- **Airbnb's & short-term rentals** – Have not received anything yet from Jeff on this.
- **Red Lion Avenue bridge replacement** – this project will begin the beginning of June.
- **EV charger at borough office** – Joy asked the council if they want to proceed with donation. The council is not interested currently.

New Business:

- **Ambulance report** – there were no calls in the borough in March.
- **Felton's 125th anniversary - June 21-23rd:**
 - Fireworks will cost \$4,000 and be a 12–14-minute display from Skyshooter Fireworks.
 - York Traditions is giving a donation of \$100; Gordon Brown is paying for the additional bounce house, someone has offered to cover the expense for the Red Lion Felton Band, Burns Tree Service is going to give a donation. Joy also reached out to Jeff of CGA but has not heard anything back yet.
 - Budget for event – the council approved a budget of \$6500 for the fireworks and any other expense for the Celebration on June 22nd. The funds come from the interest income in 2023. A motion to approve a budget of \$6500 was made by Sherry and 2nd by James. The motion passed without opposition.
 - Portable Restrooms – quotes from Knapers Stop and Go and Associated products was received. Knapers came in at a lower price of \$495 for 4 portable restrooms and one wash station for the weekend.
 - Mulch on the playgrounds – Joy reached out to 3 contractors to give a price for mulch. Pennell services was only one to respond with the following prices: To install 6” in both playgrounds would be \$6200 and 3” in both playgrounds would be \$3900. A motion to approve Pennell Services to install 3” in both playgrounds for \$3900 was made by James and 2nd by Sherry. The motion passed without opposition.
- **PLGIT** – Joy investigated putting the borough's savings in Pennsylvania Local Government Investment Trust. The borough can get better rates than the local banks. To do so, the borough will need to adopt Resolution 2024-05 to join PLGIT. A motion to approve this resolution was made by James and 2nd by Sherry. Joy will open a new CD when the ones at Traditions bank matures.
- **Speeding on Main Street and Moore Lane** - Joy informed the council of more complaints of speeding in the borough and if they would like to investigate getting the speed checker signs that were discussed before. The council does not feel they will make a difference. Joy asked about speed bumps on Moore Lane. The thought is that they will drive around them and go onto the field to bypass them. There was discussion on having them installed when they do the Multi Modal grant work on Water Street and Moore Lane. Joy will discuss with Byron.
- **Fire Police Request for Red Lion Borough** – A request for fire police assistance in Red Lion Borough was received by the borough. A motion to approve the request was made by James and 2nd by Mike. Sherry abstained. The motion passed without opposition.
- **Gazebo** – Joy got a quote from Scenic View Power washing to do the gazebo for them to paint and to touch up the railing at the borough office. After discussing what needs to be done it was determined that some members of the council will take care of the power washing of the gazebo.

- **Audit** – the 2023 audit has been completed and submitted to the state for approval.

Comments from Council – no comments from council.

Secretary:

- Statement of Financial Interest Forms for 2023 need to be returned by May 1st.
- Dirt & Gravel Road re-certification – Joy has not had a chance to check into this more yet.

Adjournment:

A motion to adjourn was made by James and 2nd by Sherry and 8:24 pm. The motion passed without opposition.

Borough Secretary ~ Joy Flinchbaugh